

## The Royal High School

### 1:1 iPad Project - Home School Agreement



The Royal High School 1:1 iPad project provides learners with an iPad tablet and a range of e-learning tools and resources to assist and enhance their learning at school and at home. All parties involved (students, parents/carers and the school) must agree with all of the terms and conditions outlined below. All iPads remain the property of The Royal High School and must be returned when requested.

In addition to the terms set out below, our policy: **Information and Communication Technology in school - Responsible Use by Pupils**, applies to the use of iPads and other mobile devices.

#### As a Learner, I agree to:

- Look after my iPad carefully at all times.
- Bring my iPad into school every day, unless I have been told not to. If I forget to bring it into school, I accept that my teachers will expect me to work from a book and on paper.
- Charge up my iPad every night.
- Always keep my iPad in its supplied case and store it in an appropriate school bag when outside my class.
- Only use my iPad in lessons when instructed to do so by my teacher and for the purpose indicated by the teacher.
- Close the iPad or put it away when my teacher says so.
- Only use programs on my iPad that my teacher has agreed I can use in the lesson – pupils cannot add any apps to the devices or use an Apple-ID
- Only use my iPad to take photographs or record audio or video footage with the clear and explicit permission of everyone involved in the recording.
- Never to access inappropriate content on my iPad and always to abide by the school's ICT Acceptable Use Policy.
- Not remove any security markings and not allow it to be subject to graffiti.
- Not to reveal my password to anyone else.
- Not to allow anyone else to use my iPad; I understand that I am solely responsible for any material which is accessed or generated on my iPad.
- Immediately report any damage, loss or theft which happens in school to a member of the teaching staff and then to a member of the Senior Management Team.
- Report any technical problems to the school's IT Technician
- Ensure that all work stored on the tablet is regularly backed up.
- No games are permitted on my iPad.
- When returning my iPad I agree it must be in excellent condition.
- I am aware any loss or damage to the iPad must be paid for through the council's repair centre. New cases, chargers and leads can be purchased from the School Office if required.

Please note it is your responsibility to look after your iPad at all times. This means if you leave it in your bag where it can be stood on or damaged by others then this is your responsibility. The school has lockers available for all pupils for secure storage of belongings.

I understand and accept that if a teacher asks me to put my iPad away, I must do so immediately; if I am distracted by the iPad in class or use it inappropriately, the iPad will be confiscated by a senior member of staff.

**As a parent/carer, I agree to:**

- Ensure that my child cares for and respects their iPad.
- Immediately report any loss or theft which happens out of school, firstly to the police and then to the school.
- Ensure that the iPad is used solely by the child to whom the school has allocated it.
- Ensure that the iPad is returned to the school if my child leaves the school, or at any other time upon the request of a senior member of staff, and that a signed receipt for its return is obtained.
- Make sure the iPad is used by my child as stated in the terms and conditions of the school's ICT Acceptable Use Policy.
- Monitor my child's use of the iPad on the Internet at home, to ensure that only appropriate websites are accessed.
- Any loss or damage to the iPad must be paid for through the council's repair centre.
- When your child returns the iPad it must be in excellent condition.

**The school agrees to:**

- Provide each learner with an iPad and access to a range of e-Learning resources.
- Provide students with a range of learning opportunities which make use of the iPad, both in school and at home.
- Provide parents/carers with ongoing advice to help them support their child's use of their iPad.
- Make sure that the iPad is working and that any repairs are dealt with as quickly and effectively as possible.
- Give students an introduction to using and caring for the iPad. This will include a session on security, e-Safety, maintenance and health and safety.
- Provide wireless access to the Internet across the whole school site. The school will not be responsible for any costs involved nor content accessed, when the Internet is used out of school.

**Pupil Agreement**

I agree to abide by these terms in the use of my iPad

Please complete the agreement on-line at: [Pupil Agreement](#)

**Parent/carer Agreement**

I agree to my child having the use of an iPad on these terms

Please complete the agreement on-line at: [Parent or Carer Agreement](#)