



Empowered Learning

Pupil iPad Set-Up Guide (iOS 26)



1. Getting Started

Take the iPad out of the box and press the **power button** to turn it on.

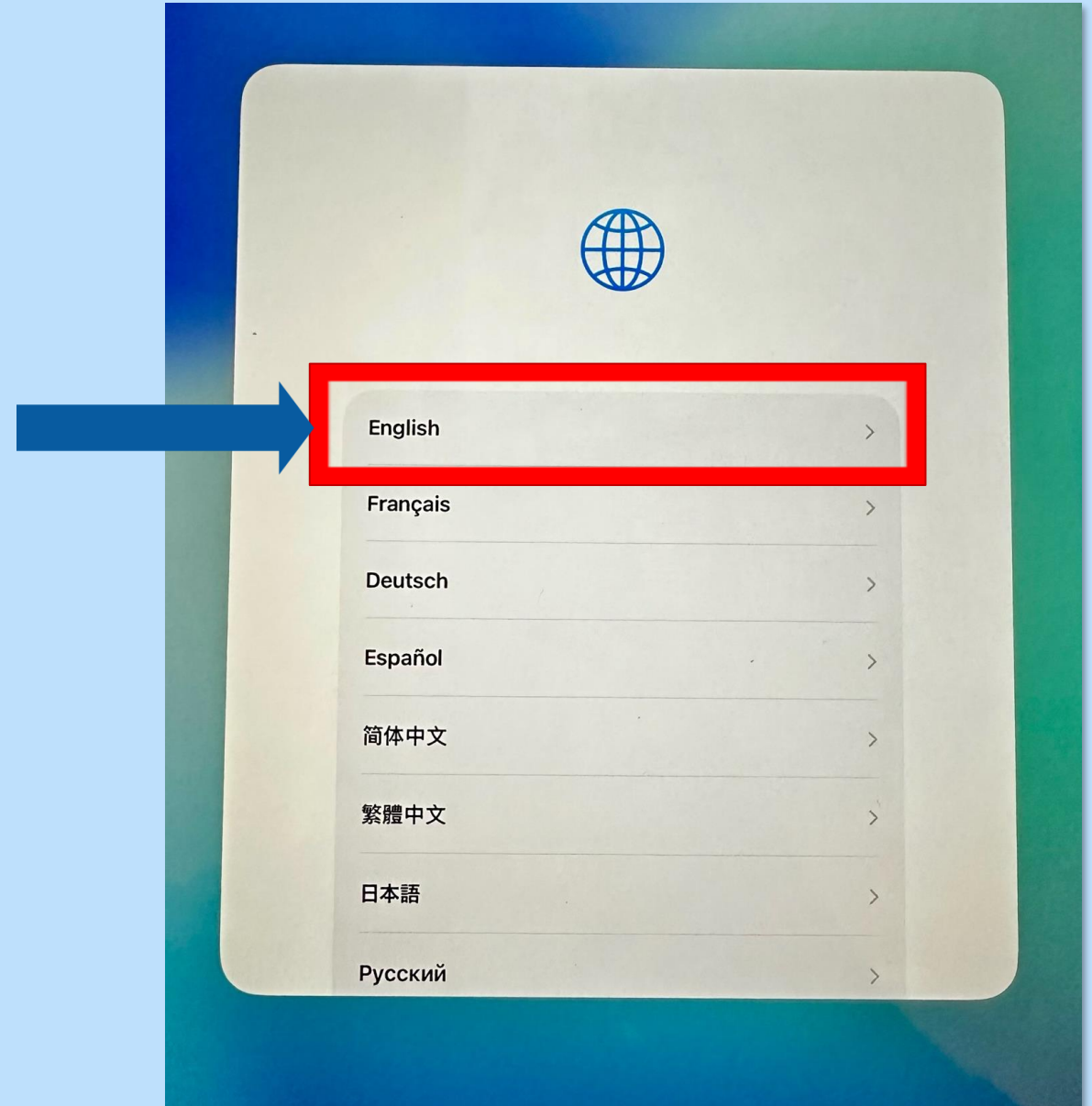
You may see the Hello screen if the iPad goes to sleep at any point. Swipe up from the bottom of the screen to resume.





2. Choose a Language

Select the **English** language option.

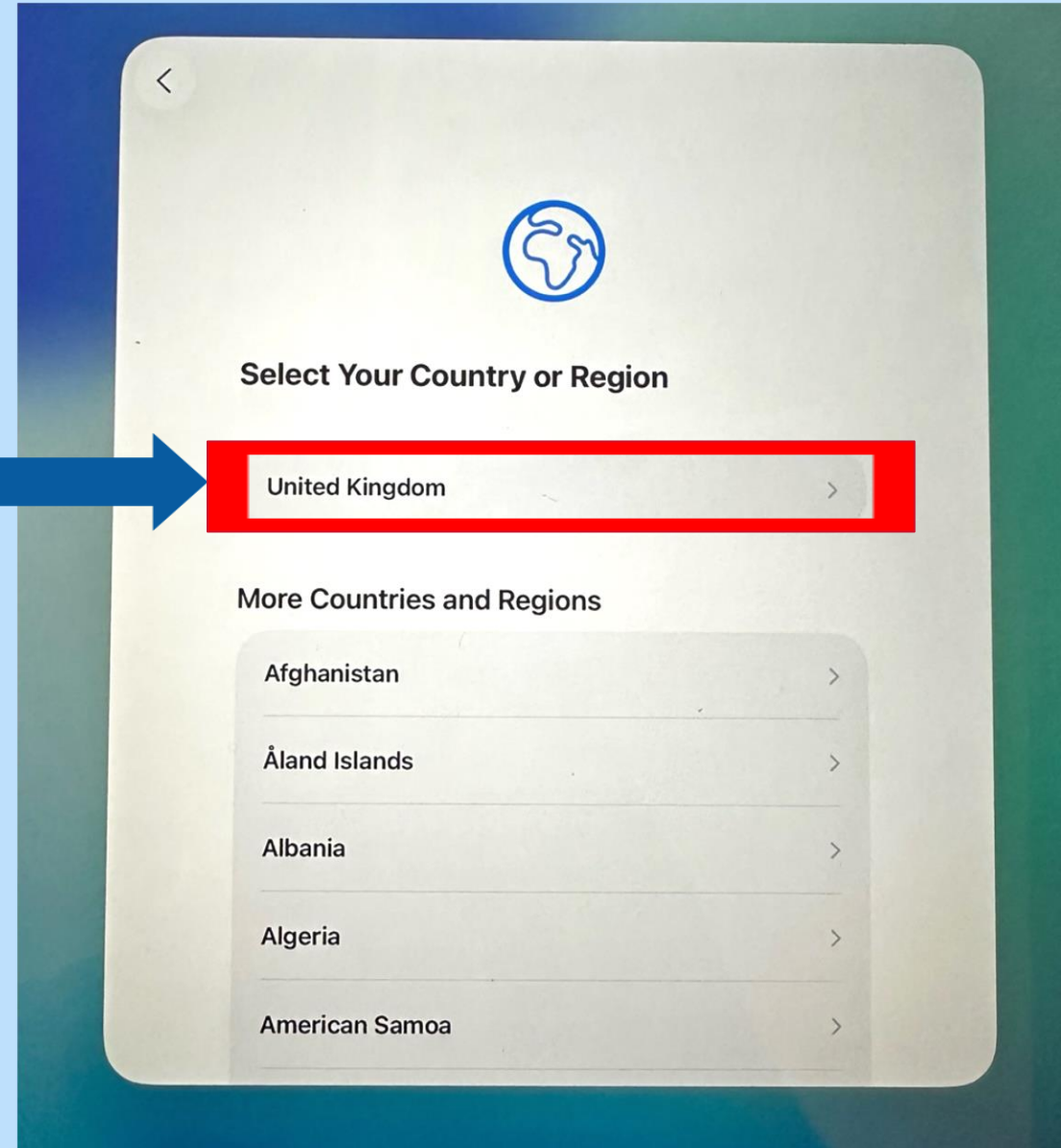




3. Select a Country

Select **United Kingdom** from the country or region menu.

This should be at the top of the list.

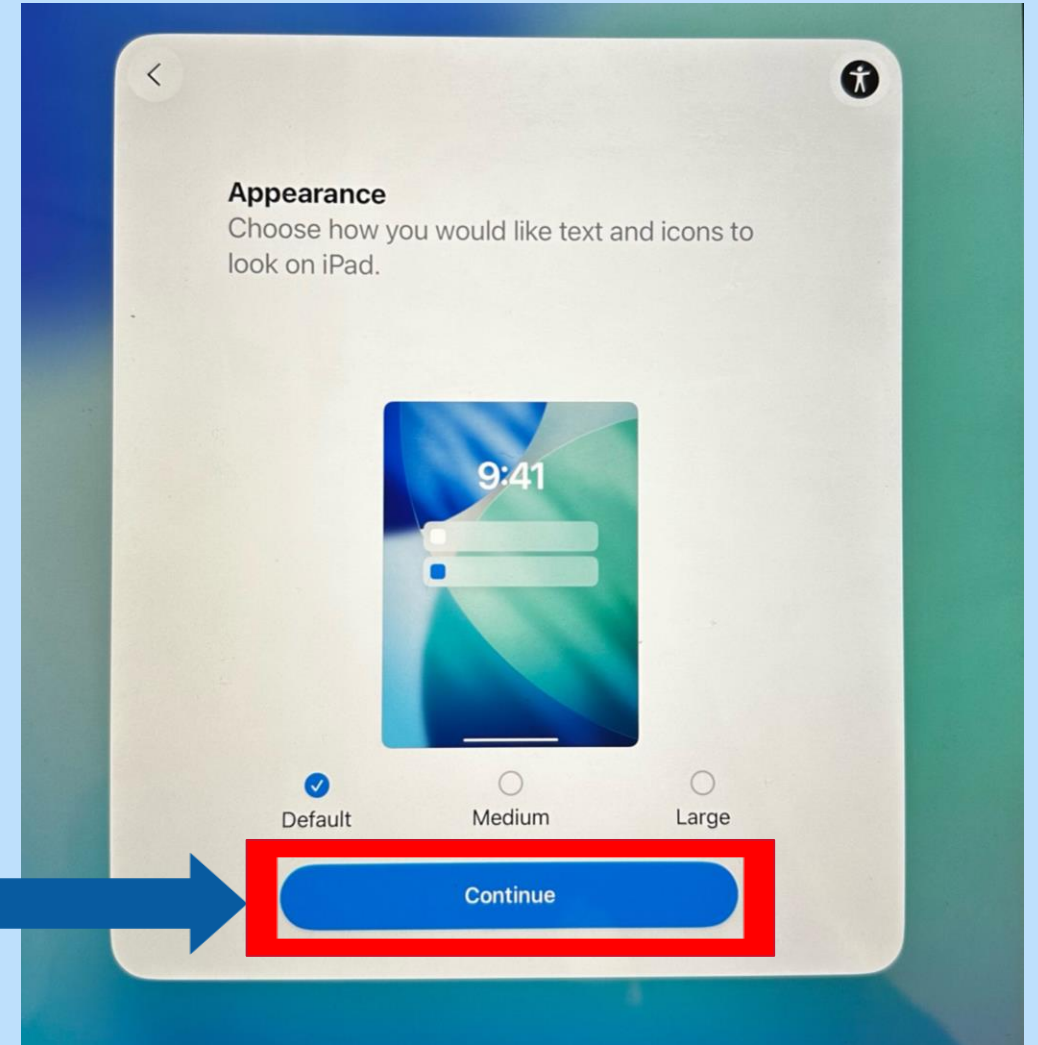




4. Appearance

Choose how you would like the text and icons to look. Move the slider to **Medium**, **Large** or leave set to **Default**.

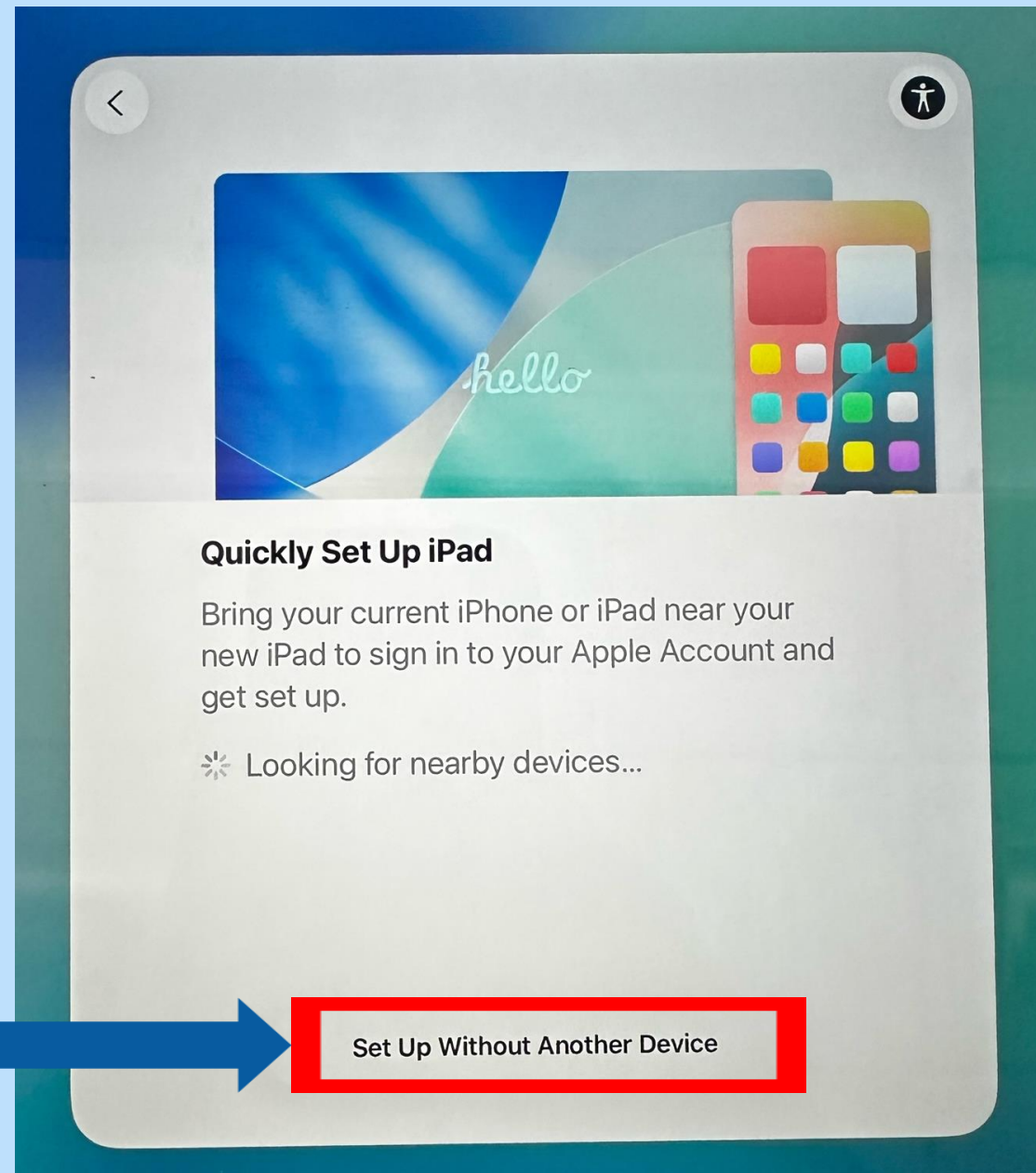
Tap **Continue** once selected.





5. Quick Start

Choose the option to **Set Up Without Another Device**

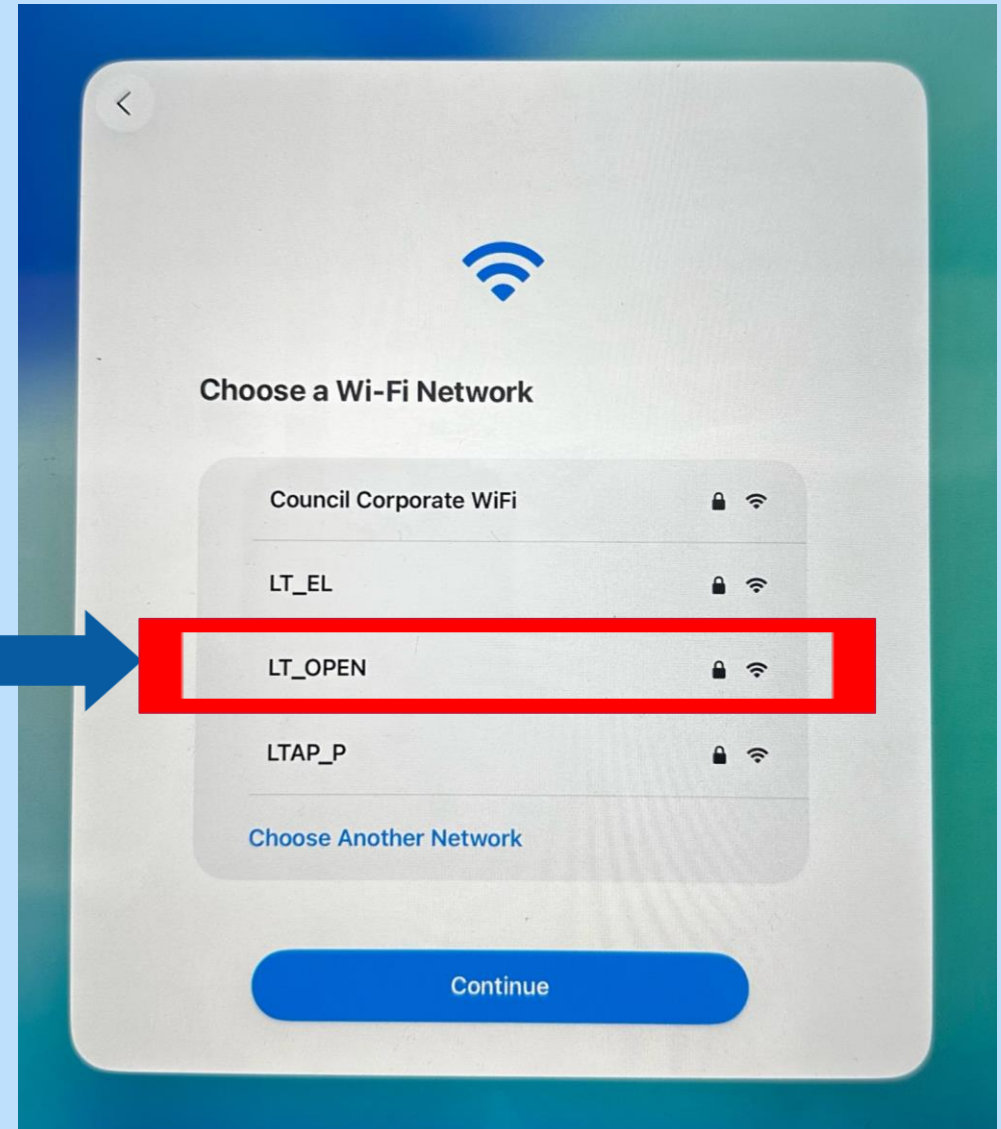
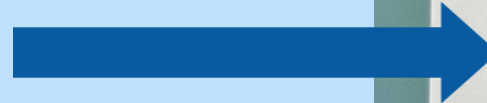




6. Choose a Wi-Fi Network

Select the **LT-OPEN** network from the Wi-Fi menu.

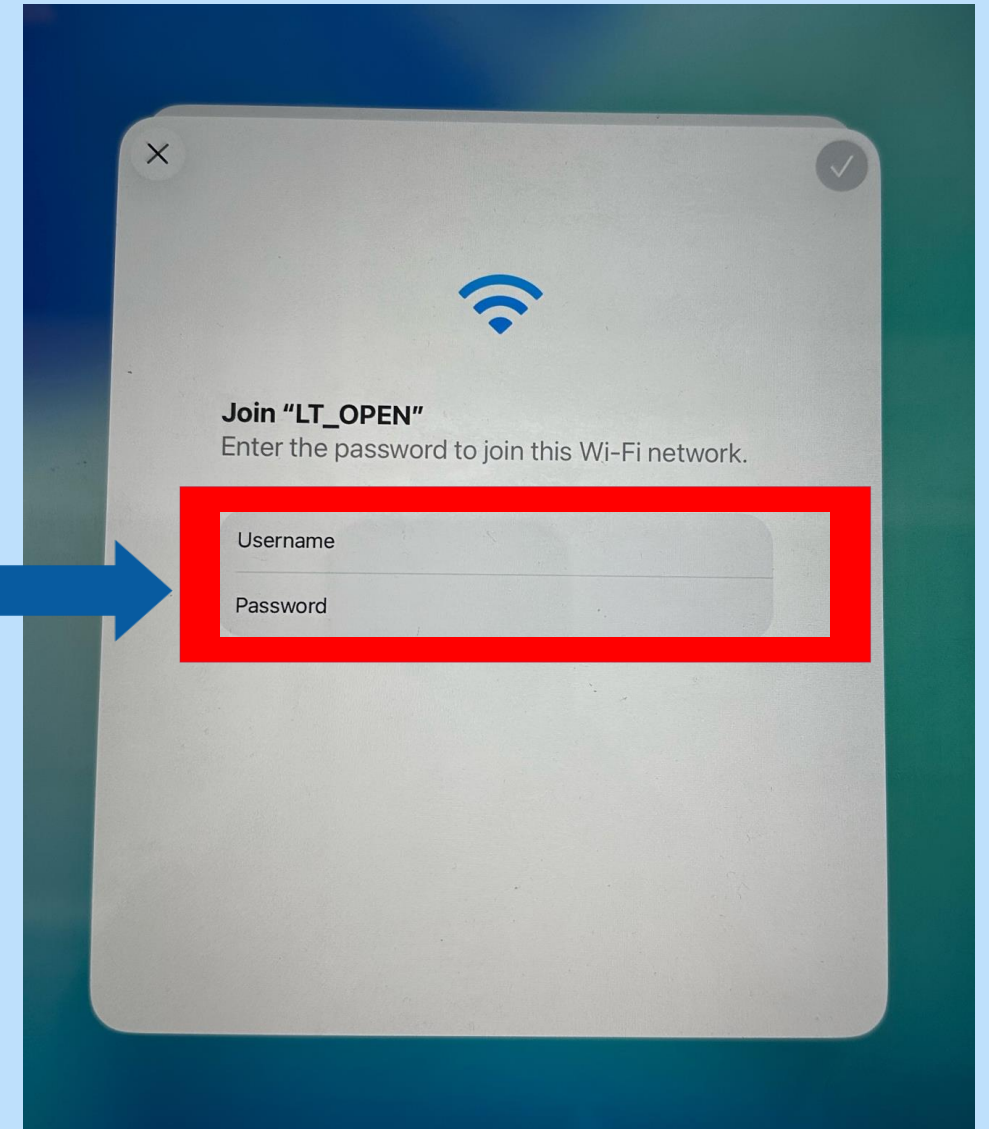
If LT-OPEN does not show, you may have to Choose Another Network until it appears.





7. Username and Password

- Enter your **school log-in** username (just the **number** not the full e-mail address).
- Enter your **school password**.
Your School login and password are the same as the ones you use on Teams.
- Tap **Join** to connect.

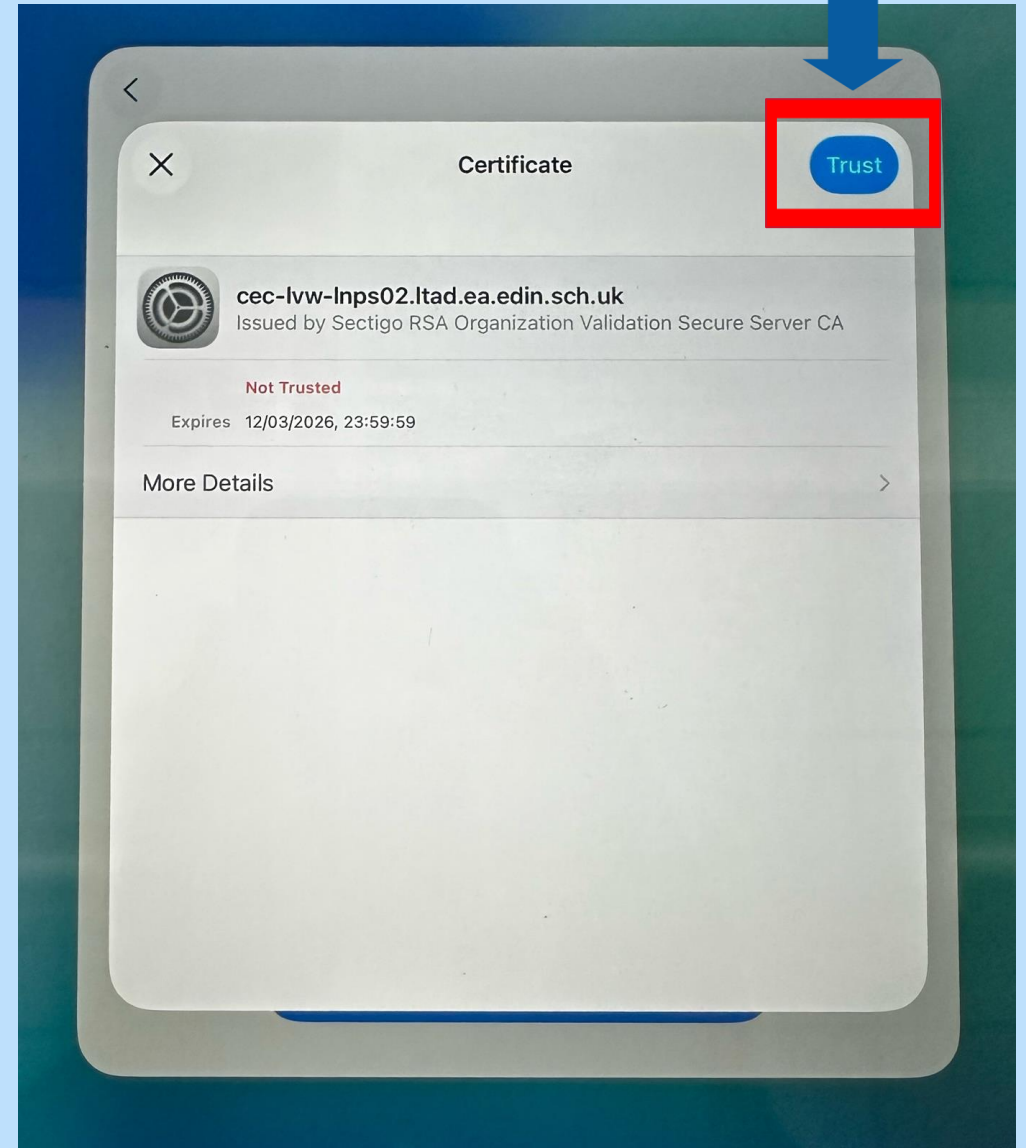




8. Certificate

Tap **Trust** to accept and install the Certificate.

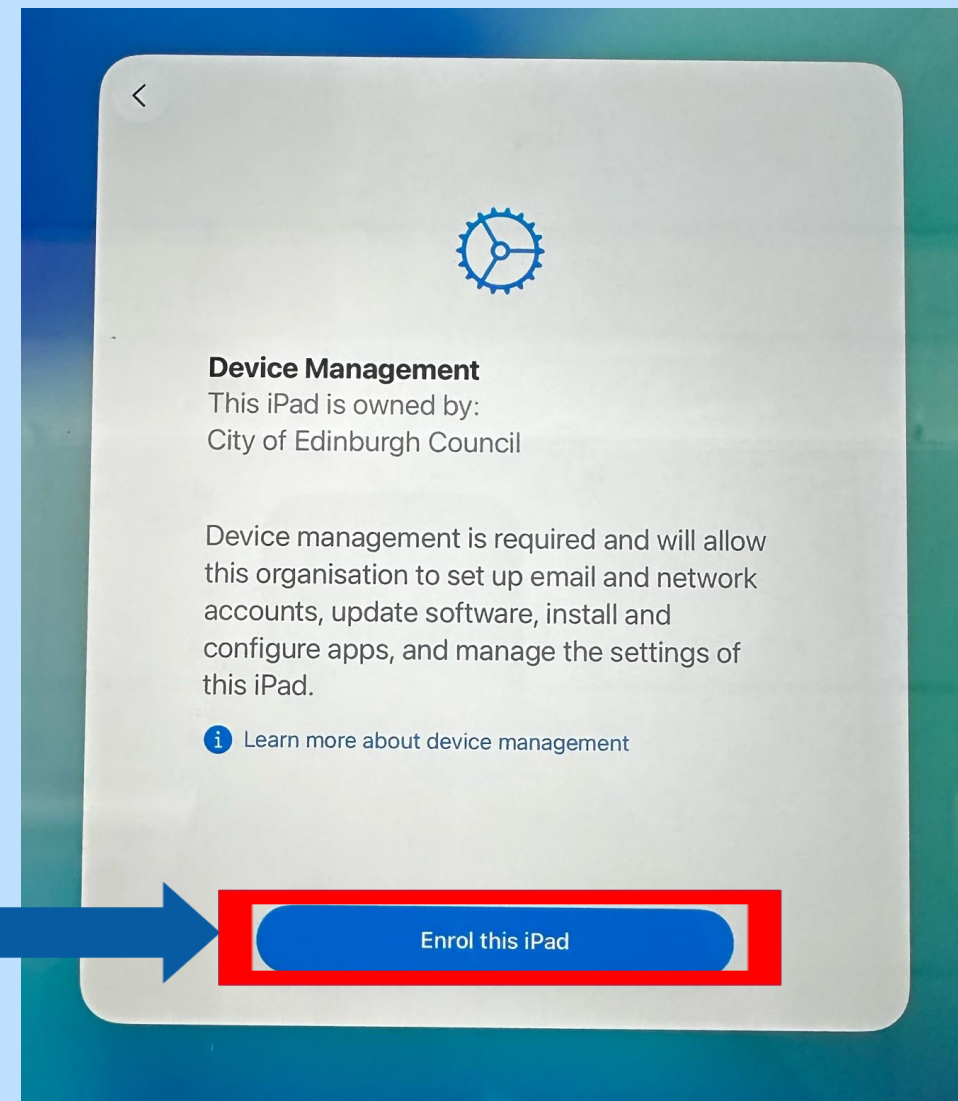
Be patient, this may take some time.





9. Remote Management Screen

Tap **Enroll this iPad**

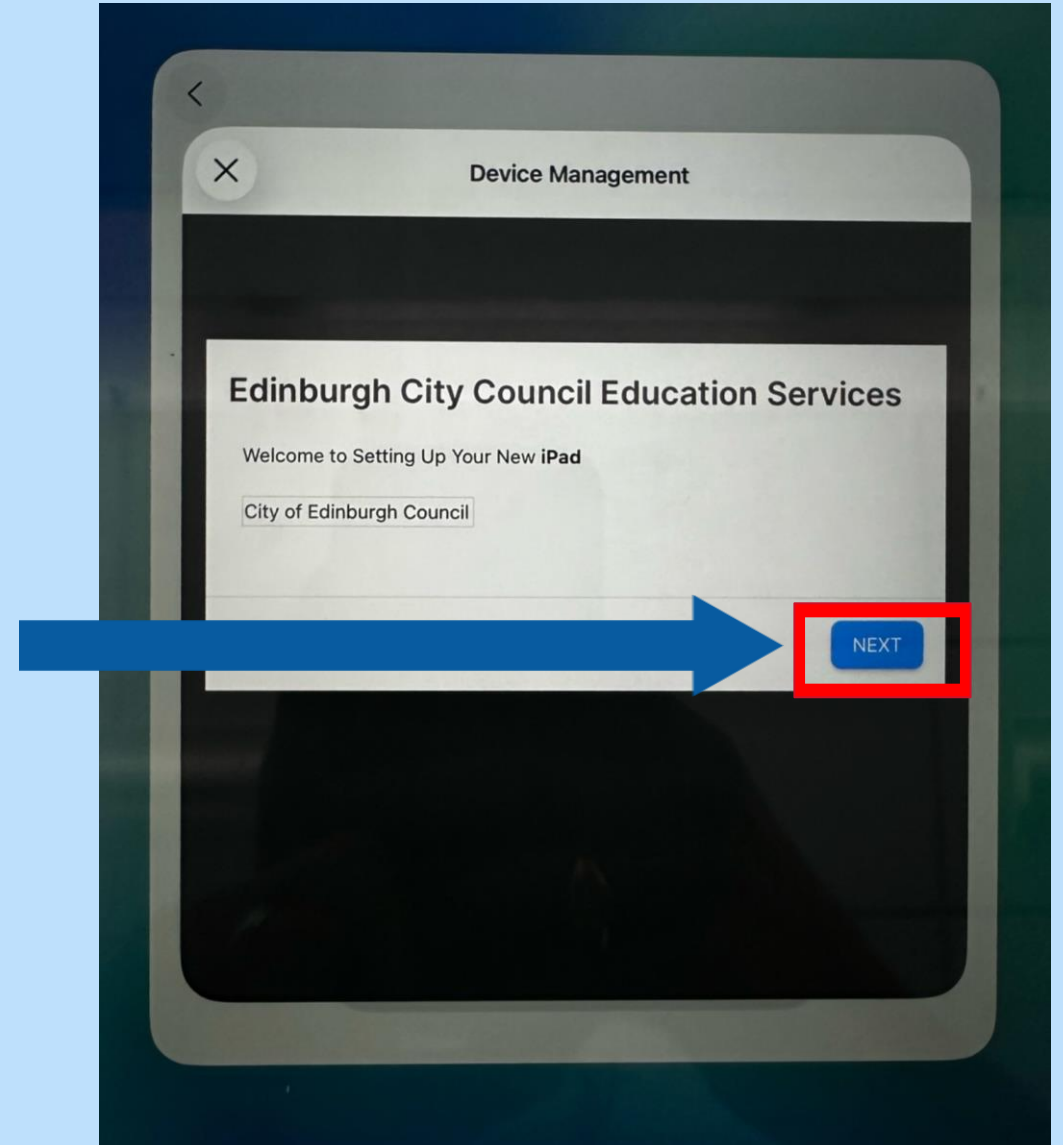




10. Edinburgh Log-In Screen

Tap Next only once. Tapping this multiple times will disrupt the set-up.

It essential that you are patient here as this may take some time.





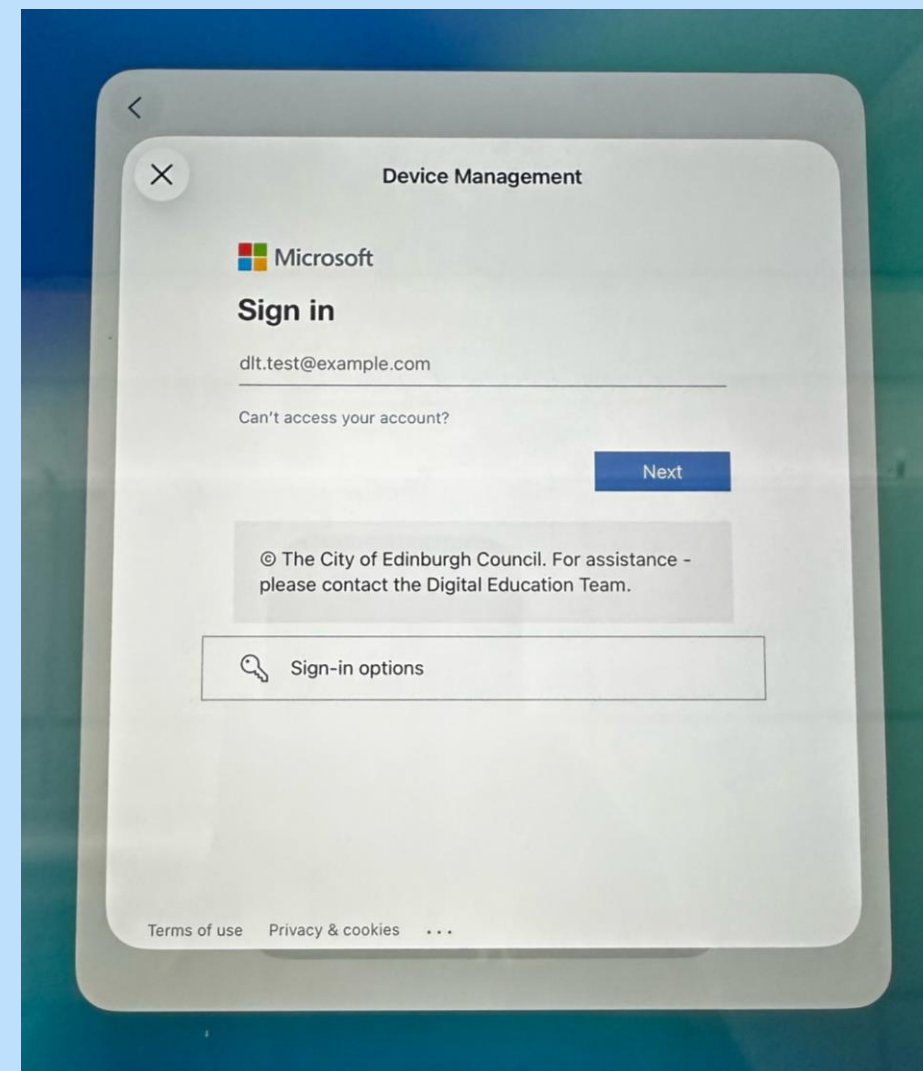
11. Microsoft Sign-In

Enter your school email address. This is your Office 365 email and the same one you use to log into Teams.

For example:

123456789@ea.edin.sch.uk

Tap **Next**





12. Password

You will be taken to the City of Edinburgh's sign-on page. Enter your **password**.

For example:

EmpoweredLearning2024\$

Note: This is the same password you use for Teams.

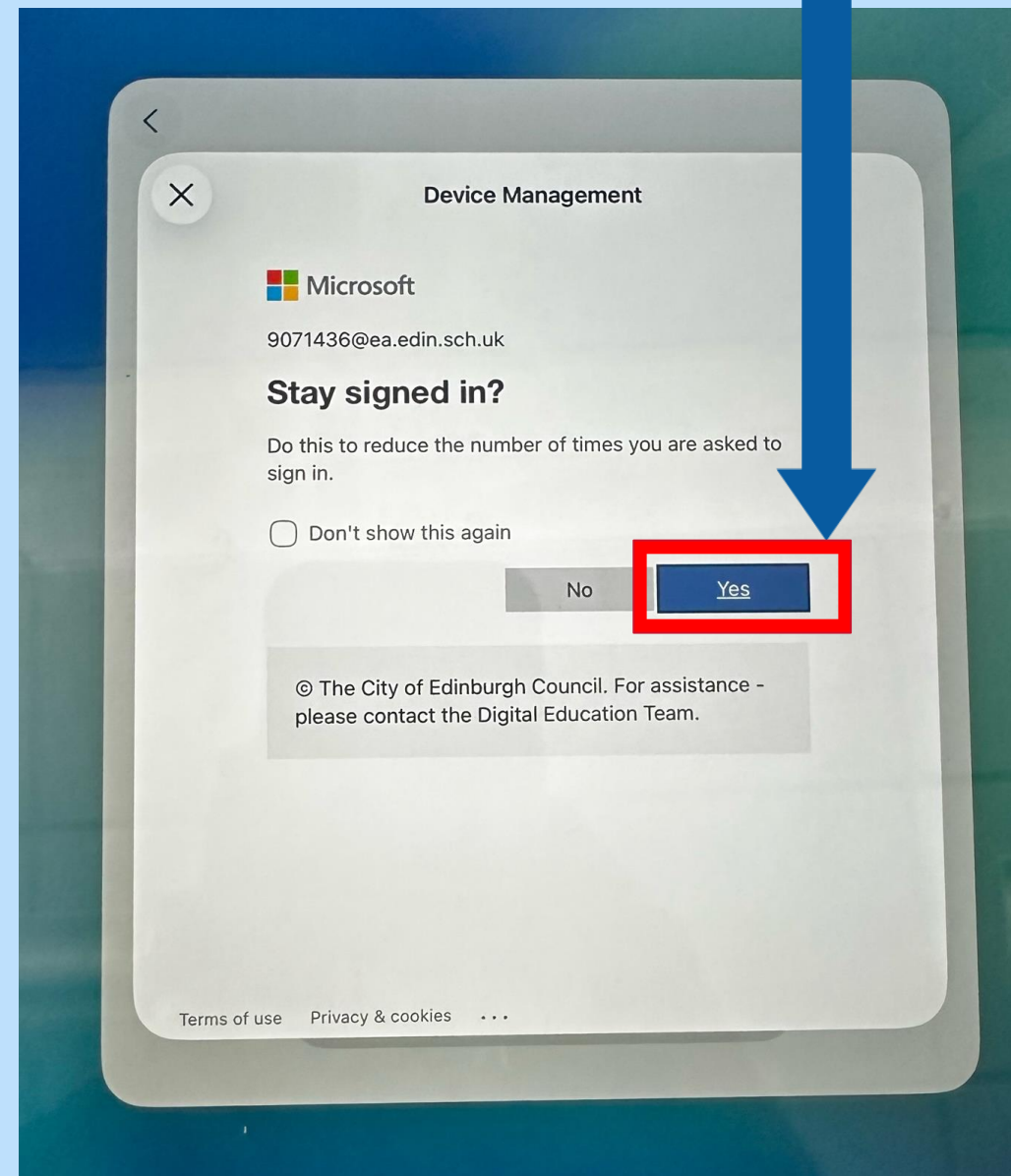
Tap **Sign In**

The screenshot shows a mobile app interface for 'Device Management' with the title 'City of Edinburgh Learning and Teaching Single Sign On'. It prompts the user to 'Please sign in with your L&T Account:'. There are two input fields: one for the email address (containing 'someone@example.com') and one for the password (containing 'Password'). Both fields are highlighted with a red rectangular border. Below the fields is a blue 'Sign in' button. At the bottom, there is a 'LEGAL WARNING' section stating: 'You have accessed a computer managed by The City of Edinburgh Council and CGI. Unauthorised access or use of this site (and any connected systems data) is prohibited and constitutes an offence under the Computer Misuse Act 1990. By accessing this site, you signify your acceptance of the terms and conditions set out in The City of Edinburgh Council ICT Acceptable Use Policy.'



13. Stay Signed In?

Choose **Yes** to stay signed in.

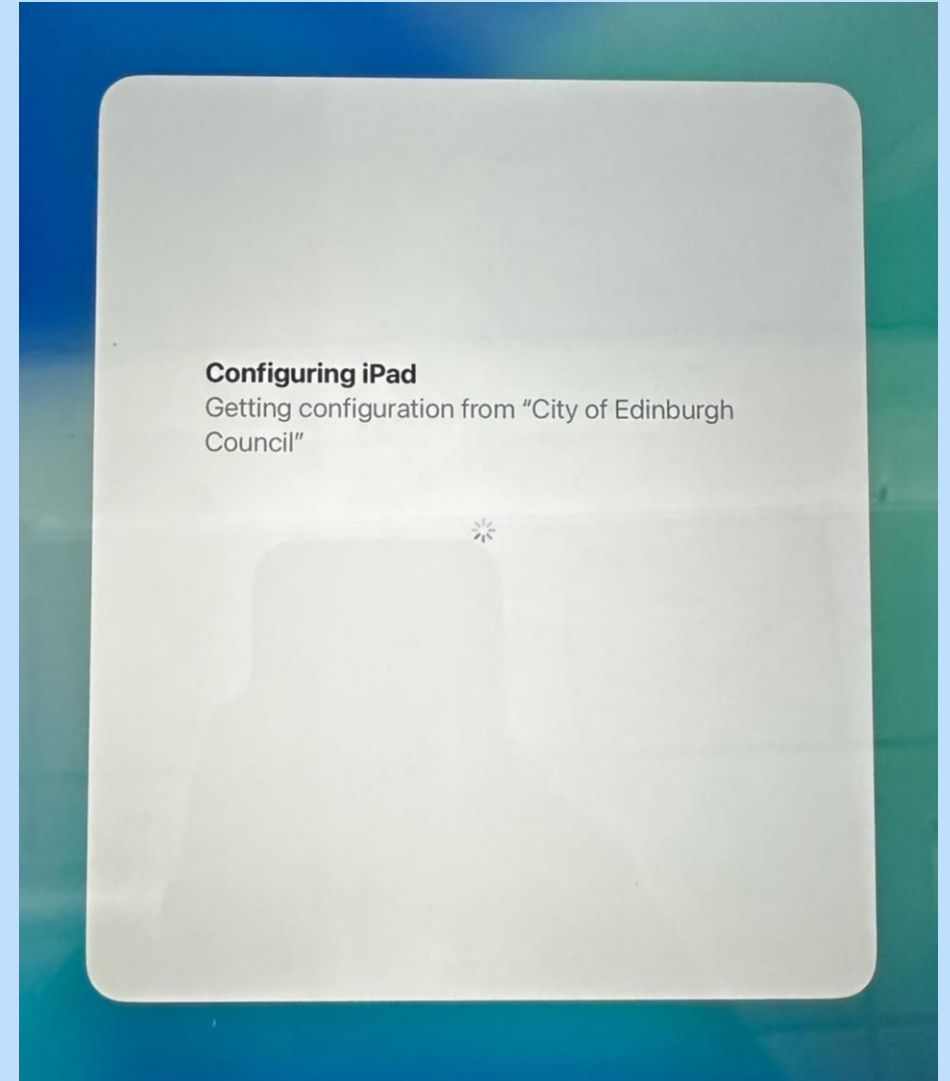




14. Configuring iPad

This screen will take a few minutes to move on.

Please be patient.



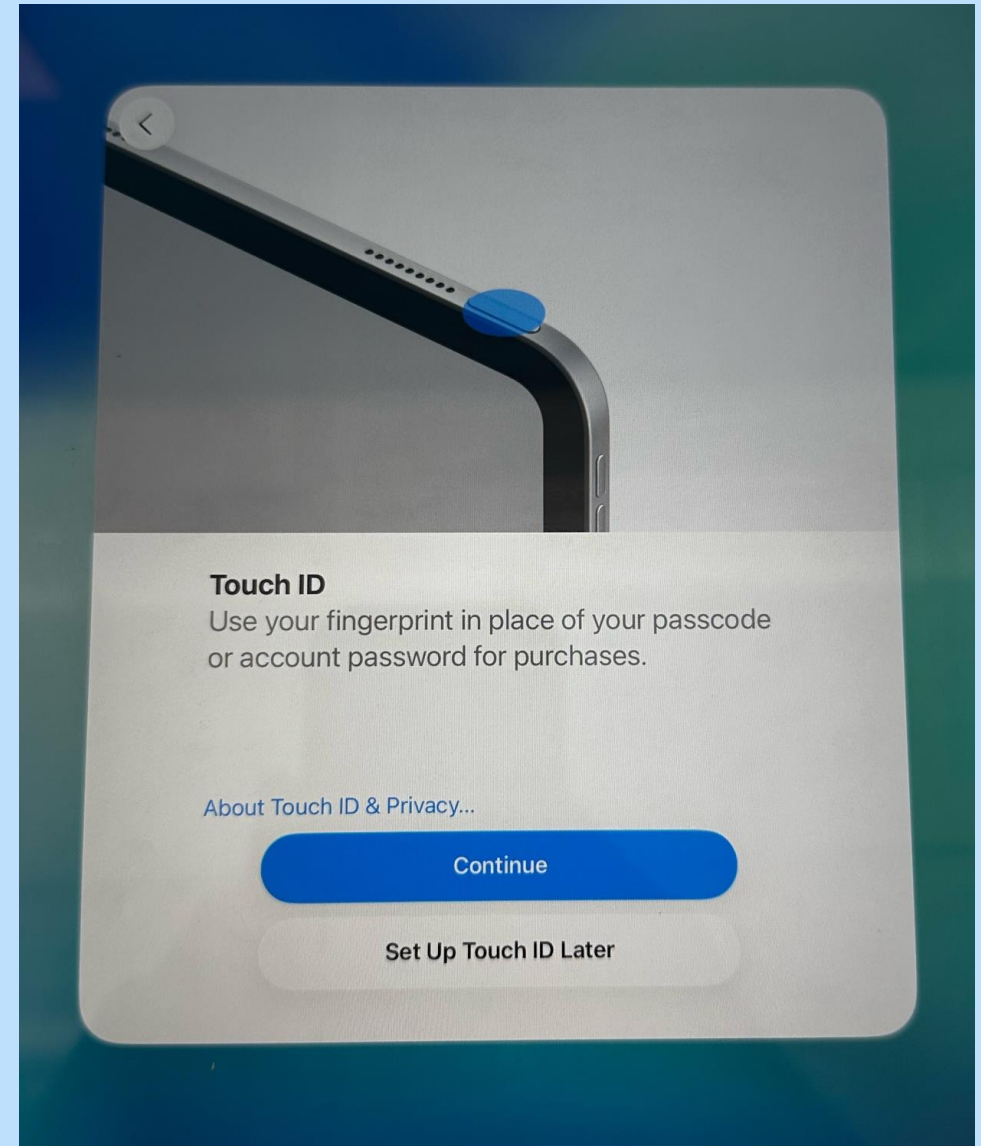


15. Touch ID - Optional

This is an optional step.

Tap **Continue** to begin configuring Touch ID settings.

You can also skip this step by tapping '**Set up Touch ID later**'

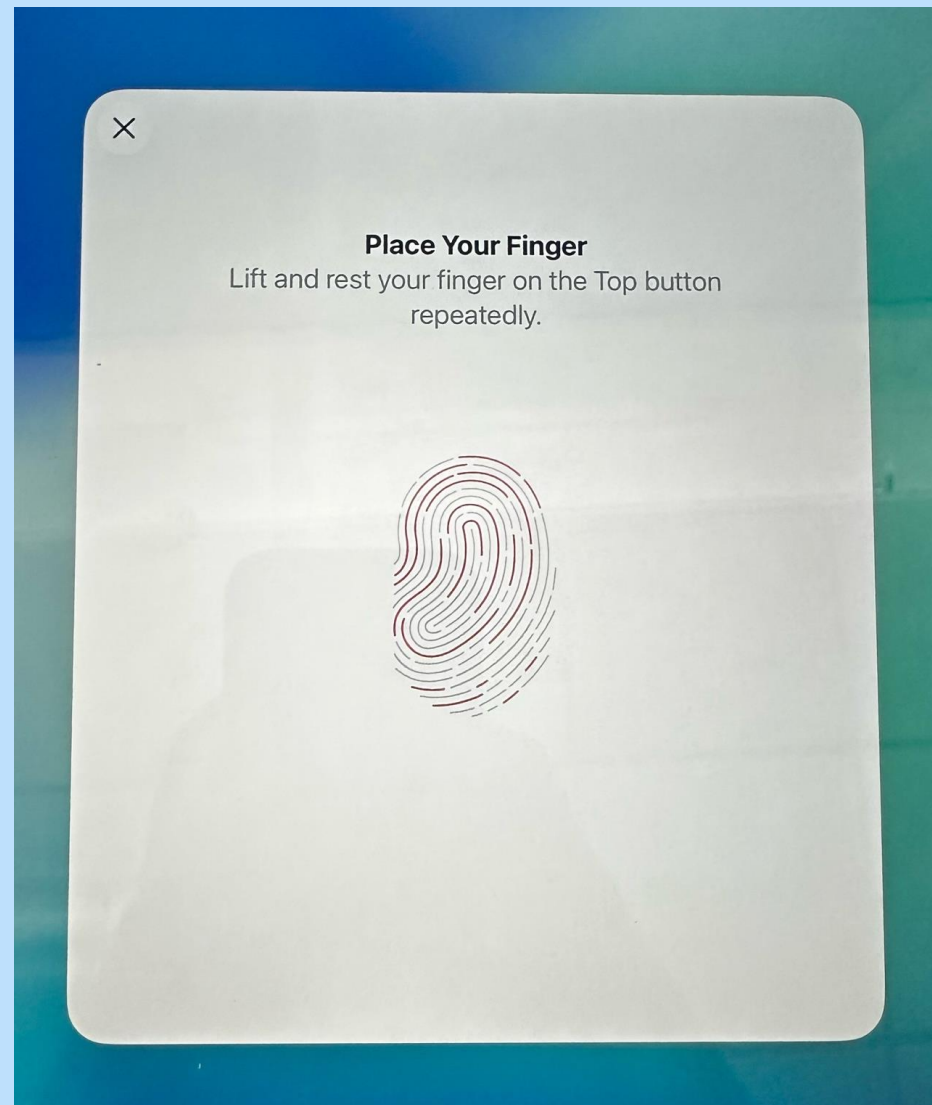




16. Setting Up Touch ID - Optional

This is an optional step.

Lift and place your index finger on the Top right button repeatedly.



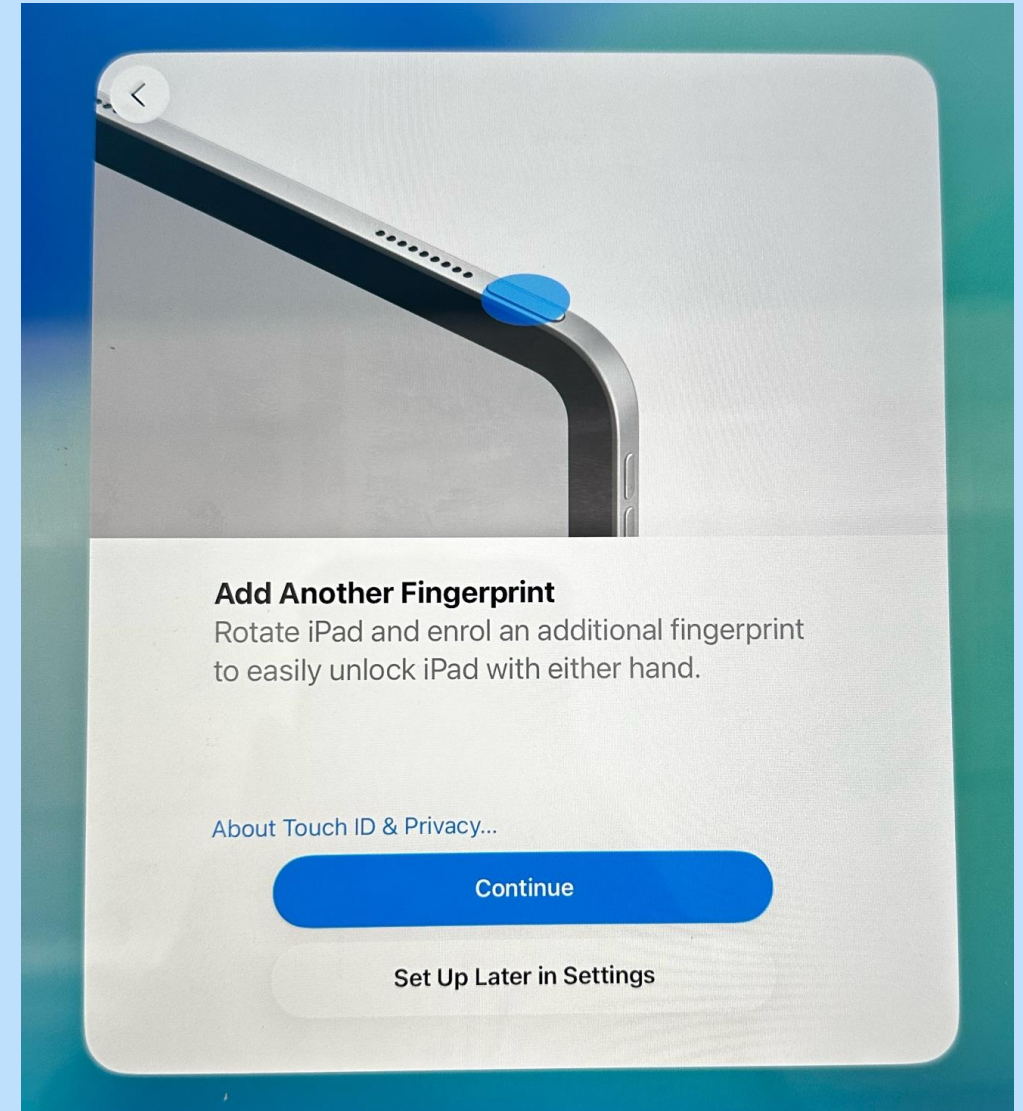


17. Add Another Fingerprint - Optional

Add a fingerprint from your other hand by choosing **Continue**.

Follow the previous steps again.

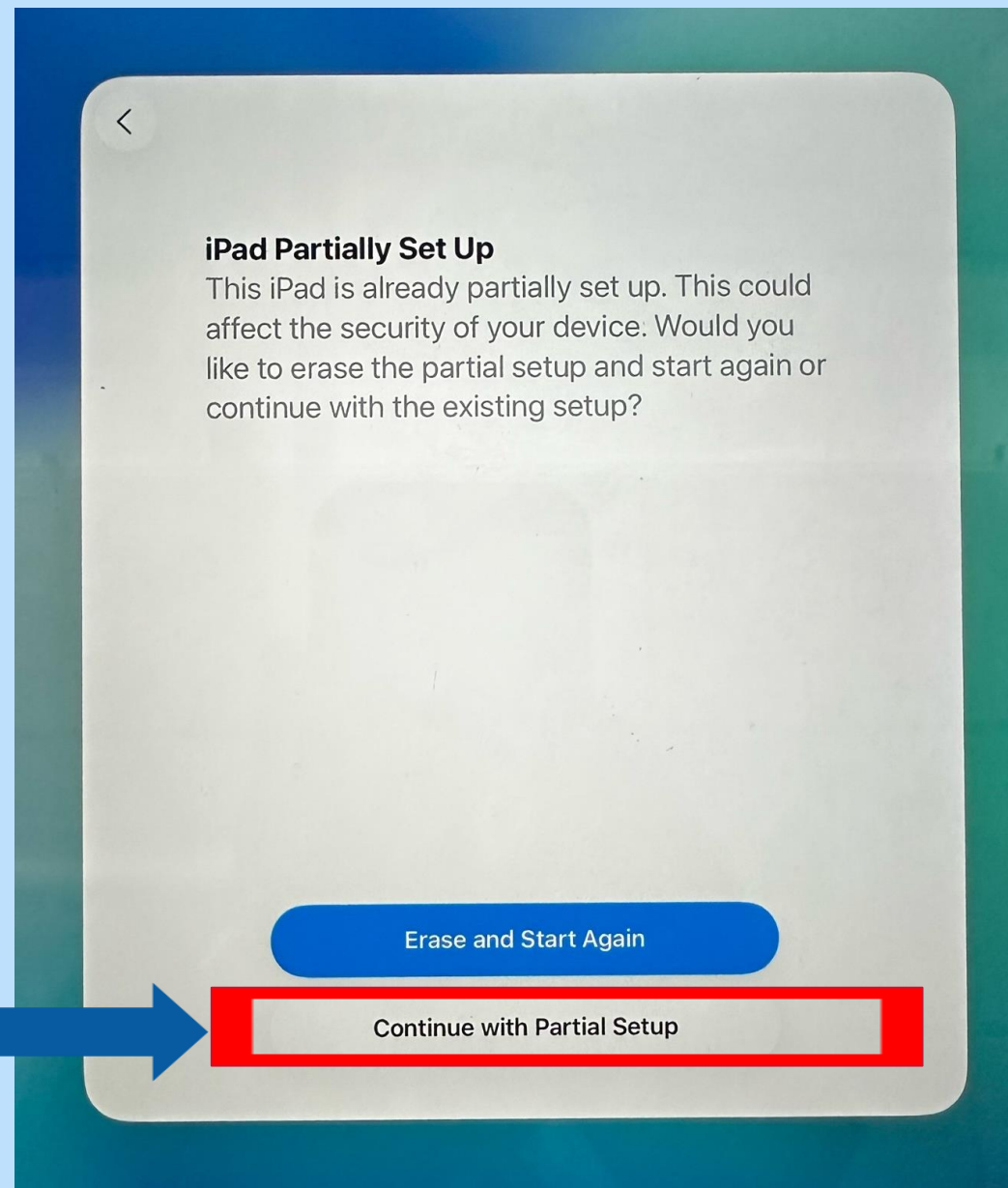
You can skip this stage by choosing **Set Up Later in Settings**





Fingerprint Step

If you experience an issue when recording your Touch ID, choose Continue with Partial Setup.

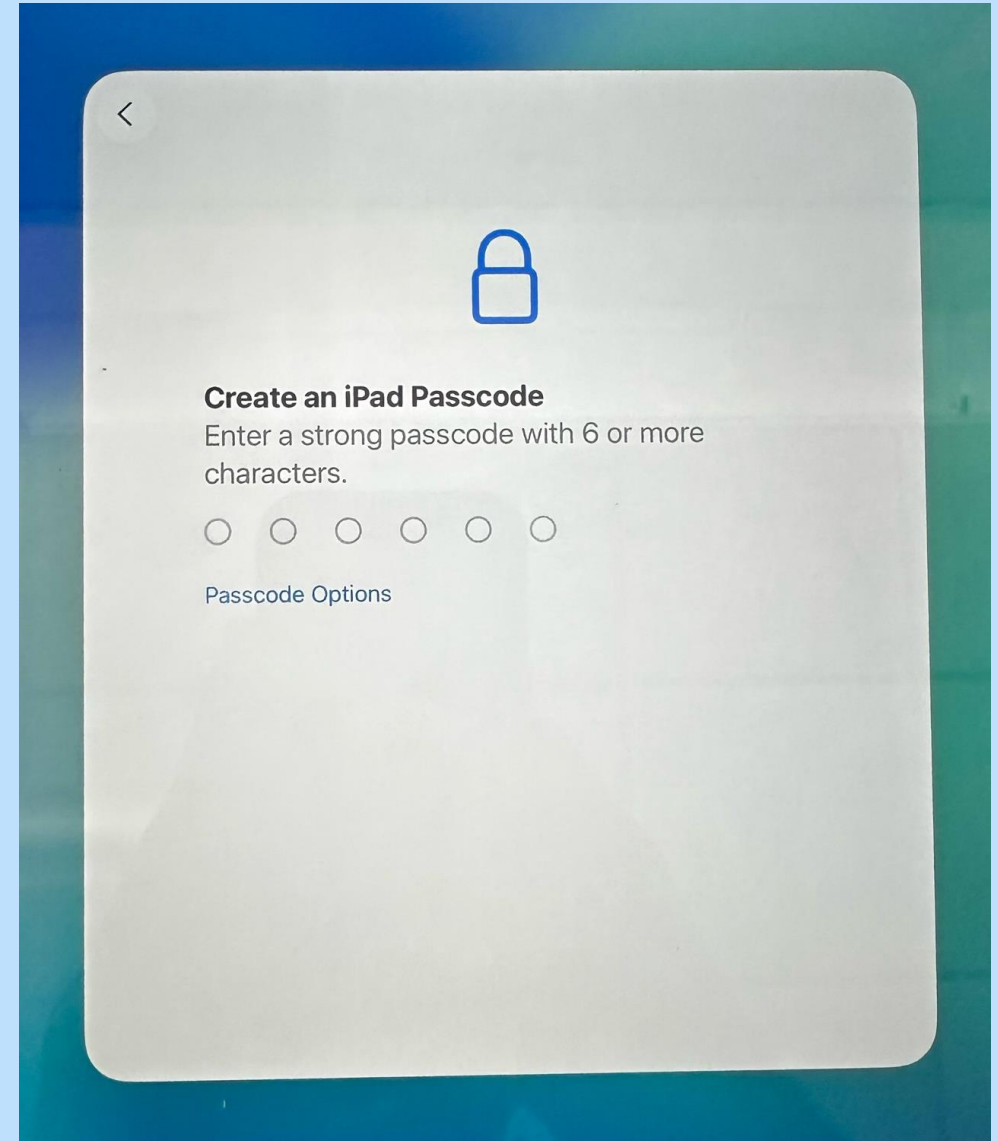




19. Create an iPad Passcode

Enter a **passcode** for your iPad (Your teacher may tell you what passcode to enter OR ask you to make it the same as your Teams password).

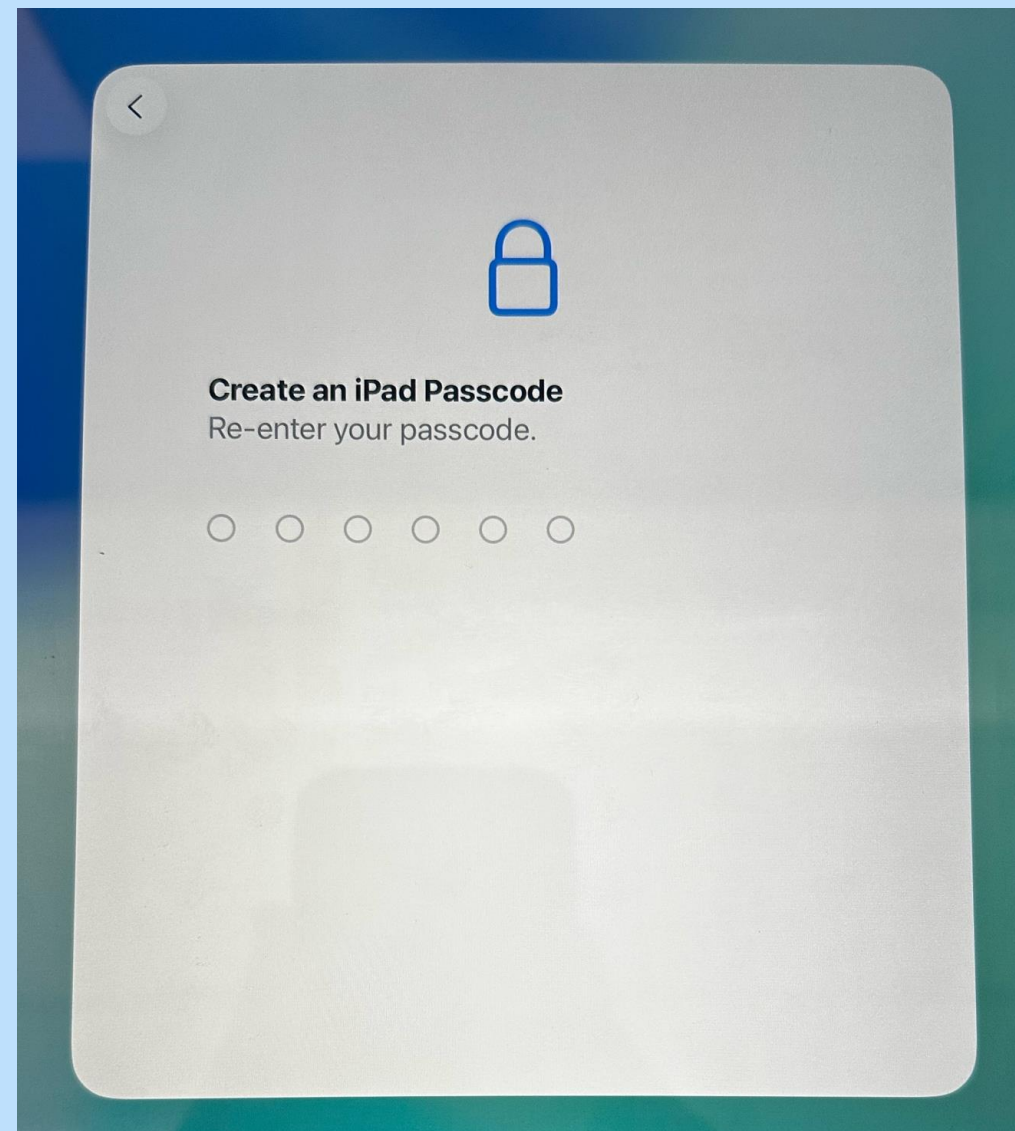
Choose **Passcode Options** and **Custom Alphanumeric Code** to use a mix of letters and numbers.





20. Re-enter Your Passcode

Re-enter your passcode





21. Apple ID

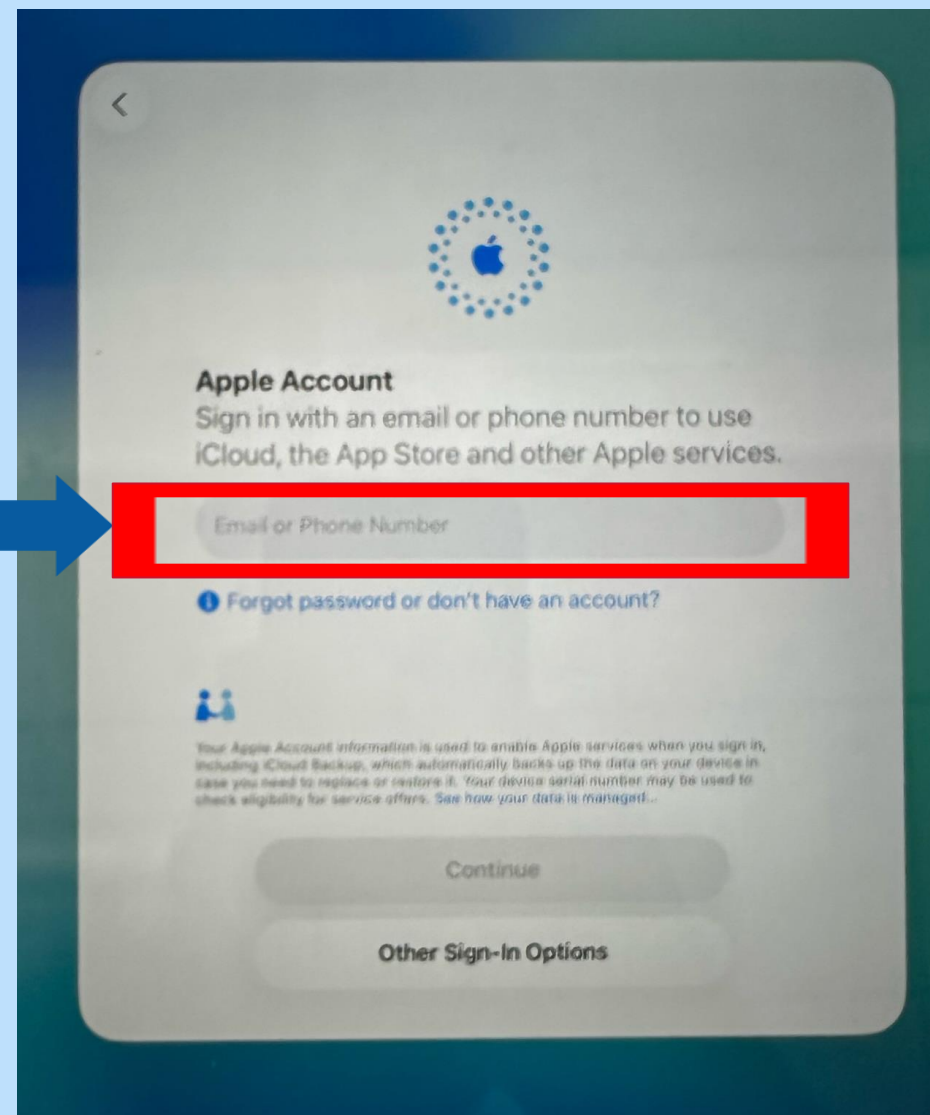
Enter the **Managed Apple ID** that you were given by your teacher.

Copy the Apple ID exactly as it is on the slip your teacher gave you.

Note: Your Managed Apple ID is your username (number) followed by **@appleid.ea.edin.sch.uk**

Example: 123456789@appleid.ea.edin.sch.uk

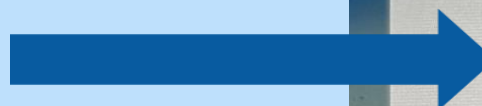
Tap **Continue**





22. Enter Your Apple ID Password

Enter the **password** for your Apple ID given to you by your teacher.



<



Apple Account
Sign in with an email or phone number to use iCloud, the App Store and other Apple services.

 @appleid.ea.edin.sch.uk

 Required

 [Forgot password or don't have an account?](#)


Your Apple Account information is used to enable Apple services when you sign in, including iCloud Backup, which automatically backs up the data on your device in case you need to replace or restore it. Your device serial number may be used to check eligibility for service offers. [See how your data is managed...](#)

Continue

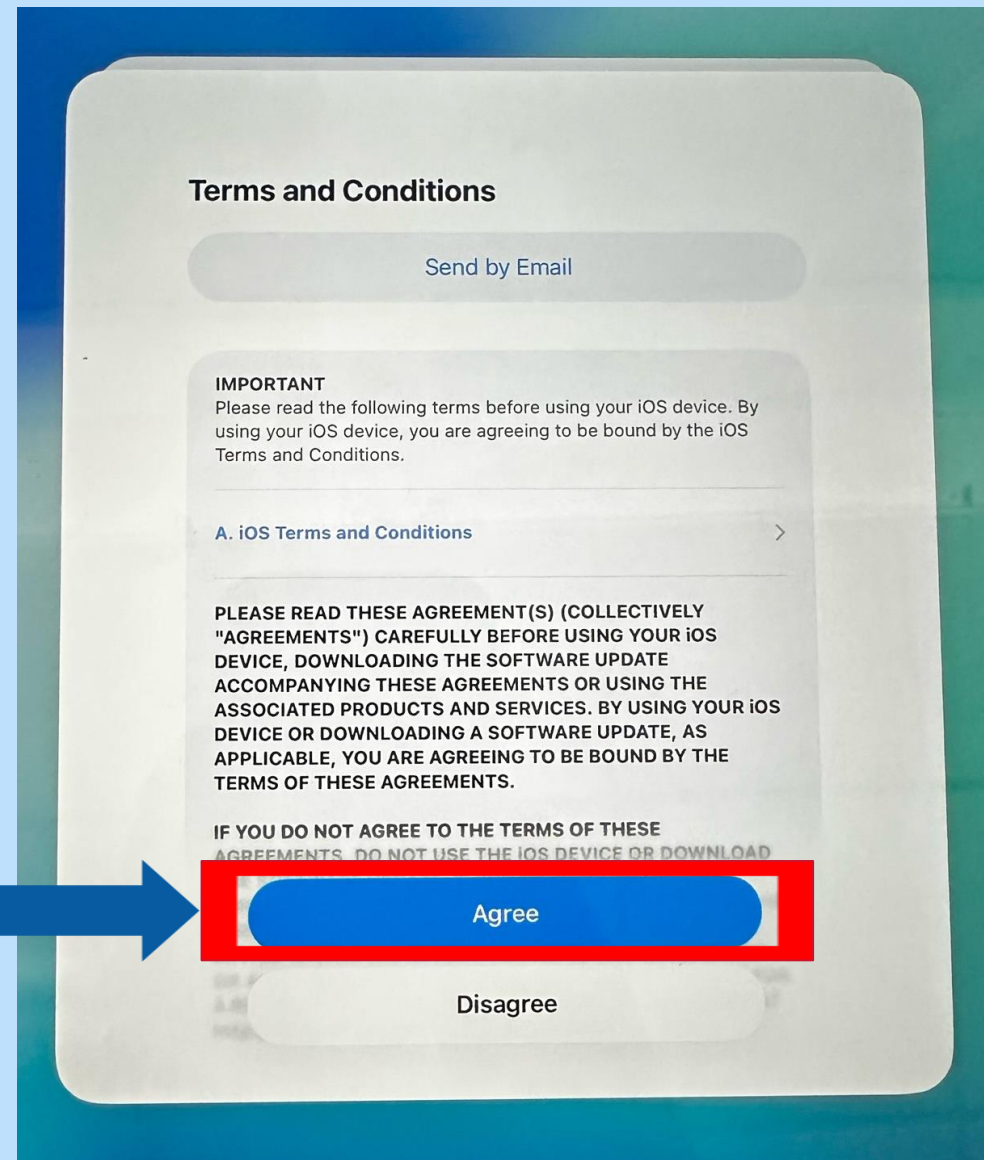
Other Sign-In Options



23. Terms and Conditions

Choose **Agree**

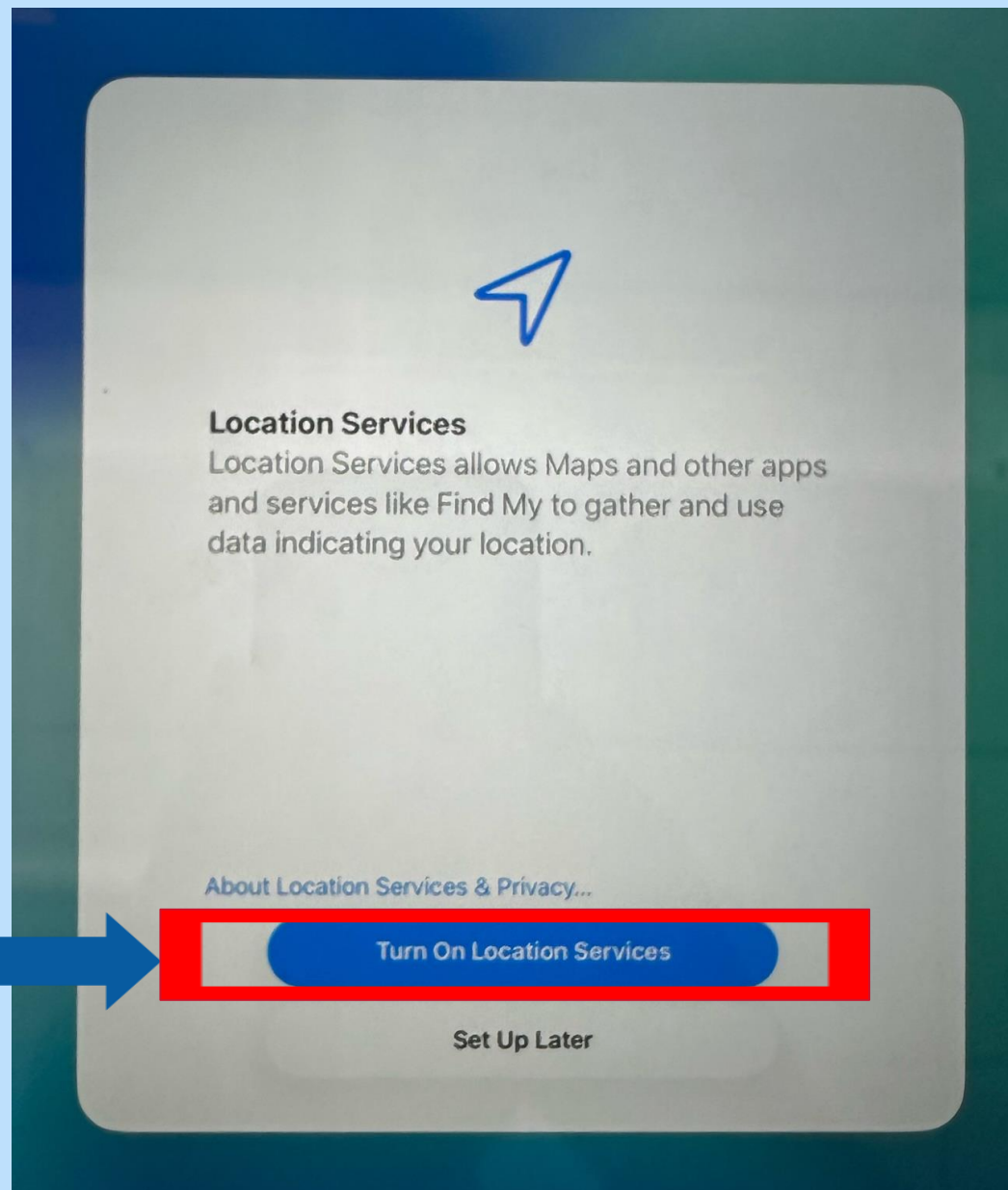
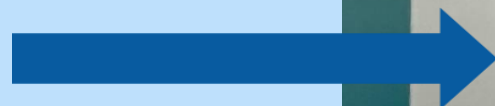
You will then see the signing in screen for a few minutes.





24. Location Services

Tap **Turn On**
Location Services

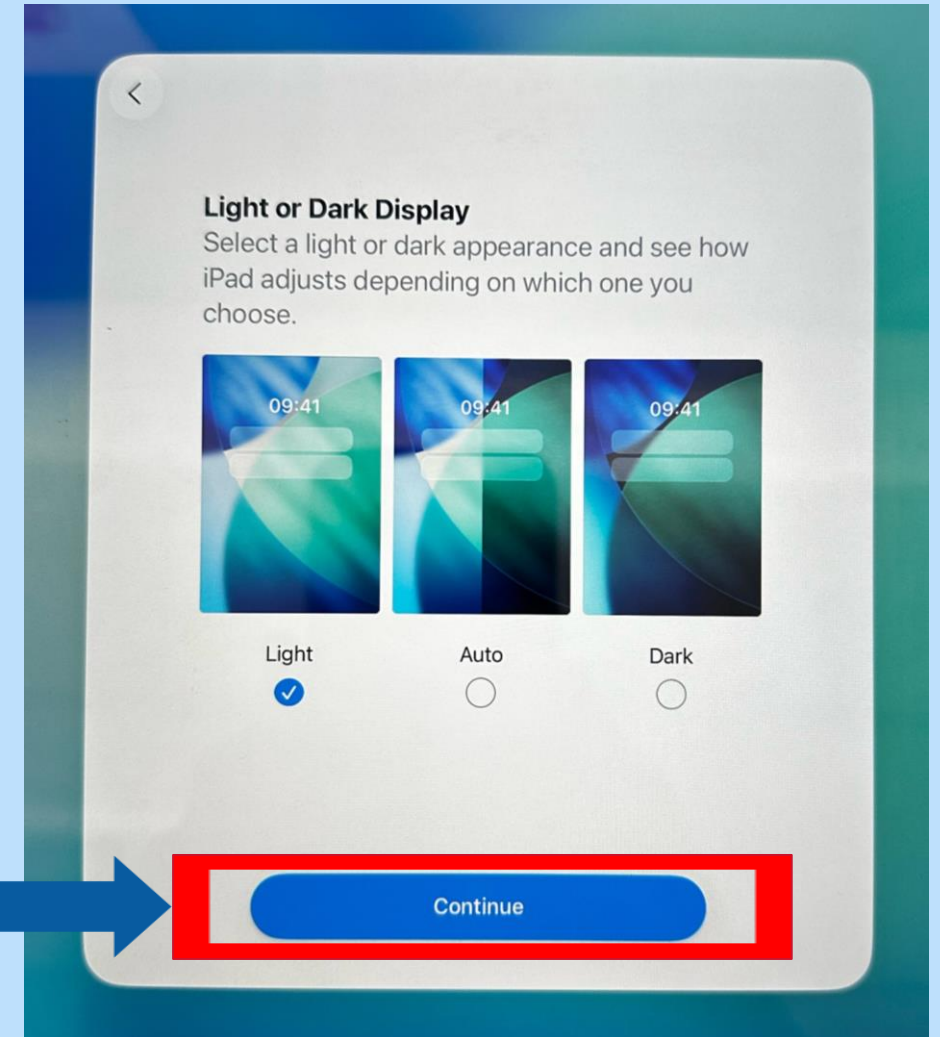




25. Light or Dark Display

Choose the **Light**, **Dark** or **Auto** option.

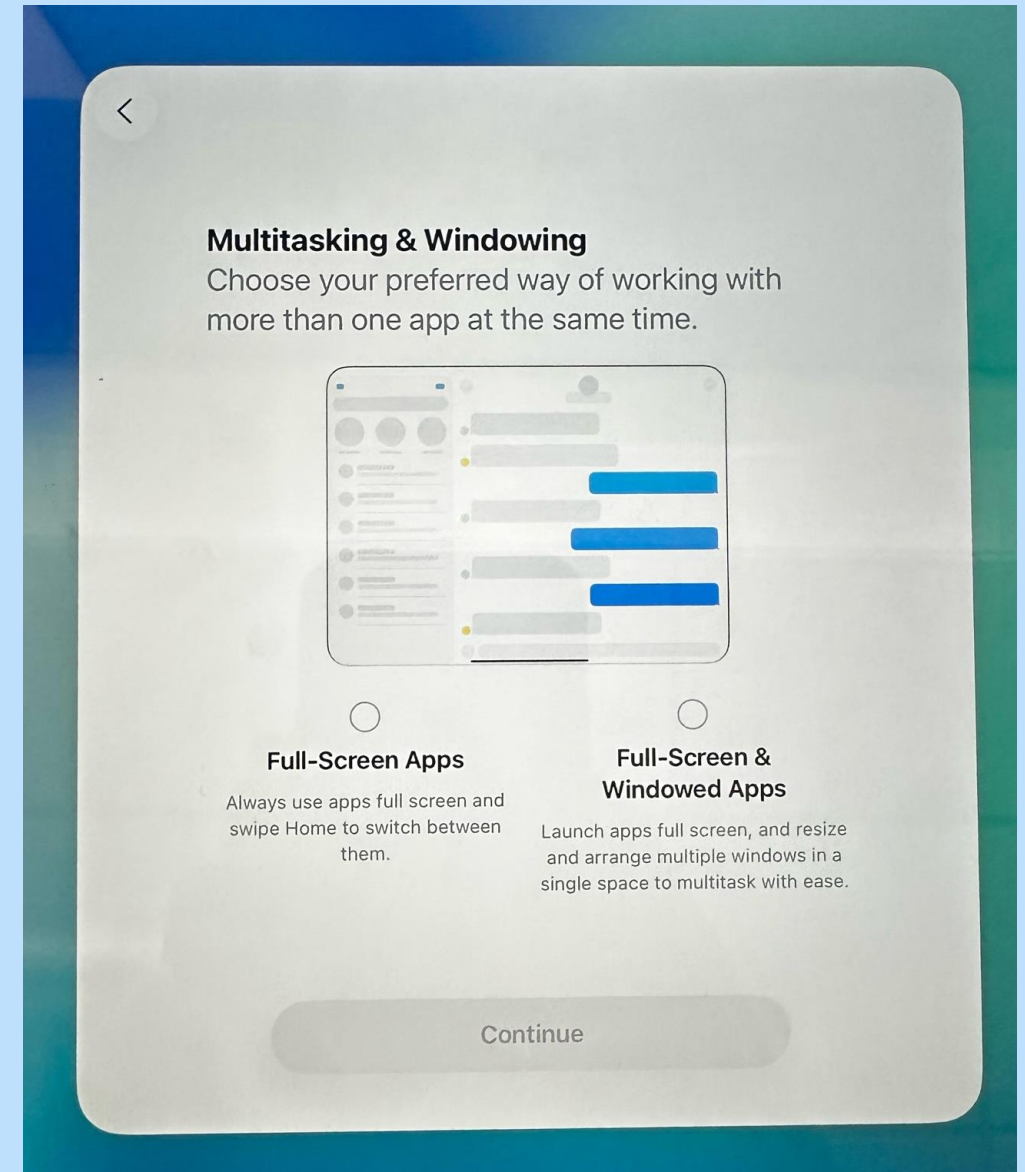
Tap **continue**.





26. Multitasking & Windowing

Choose **Full-Screen Apps** and then select **Continue**





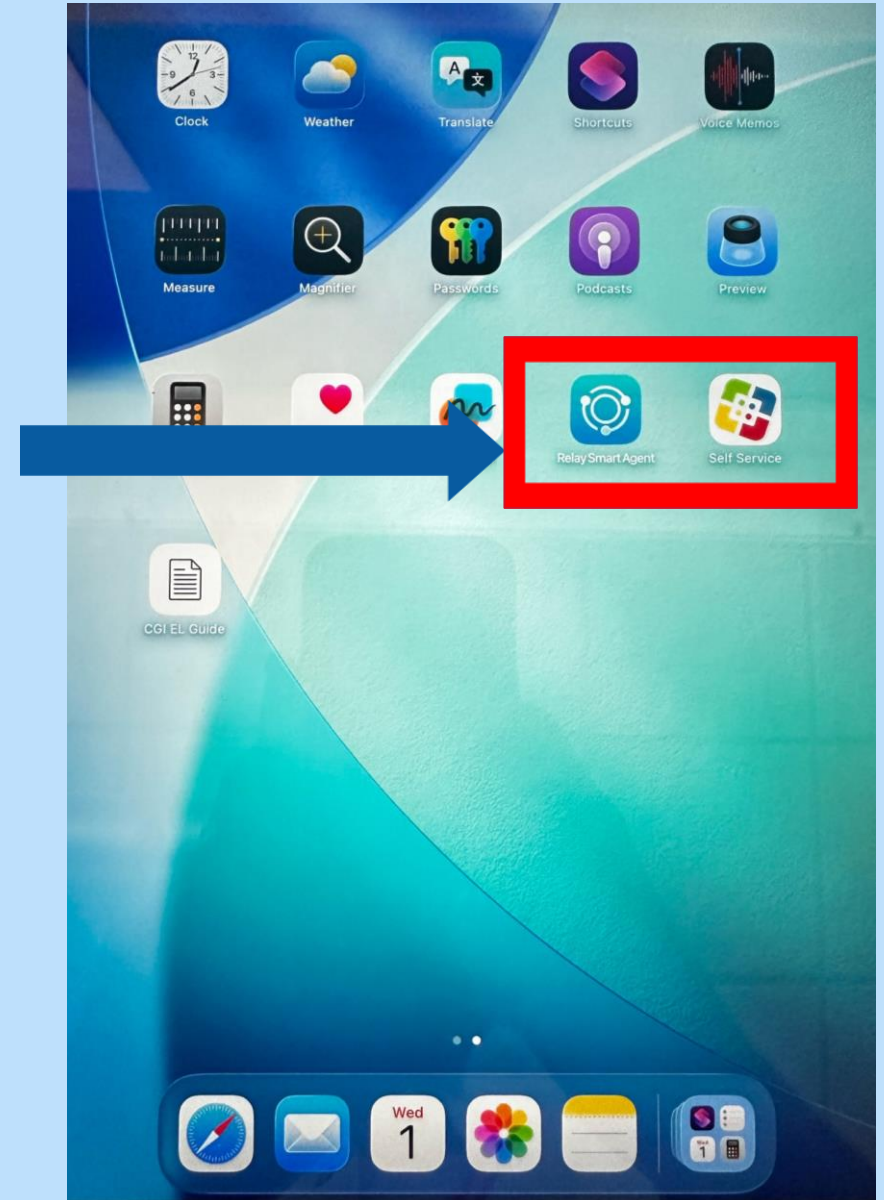
27. Check for the Lightspeed App

Swipe to the second screen on your iPad

After a couple of minutes, the **Lightspeed** (Relay Smart Agent) icon completes installation

Then **Self Service** app will install

The 'Edit Home Screen' popup may not appear

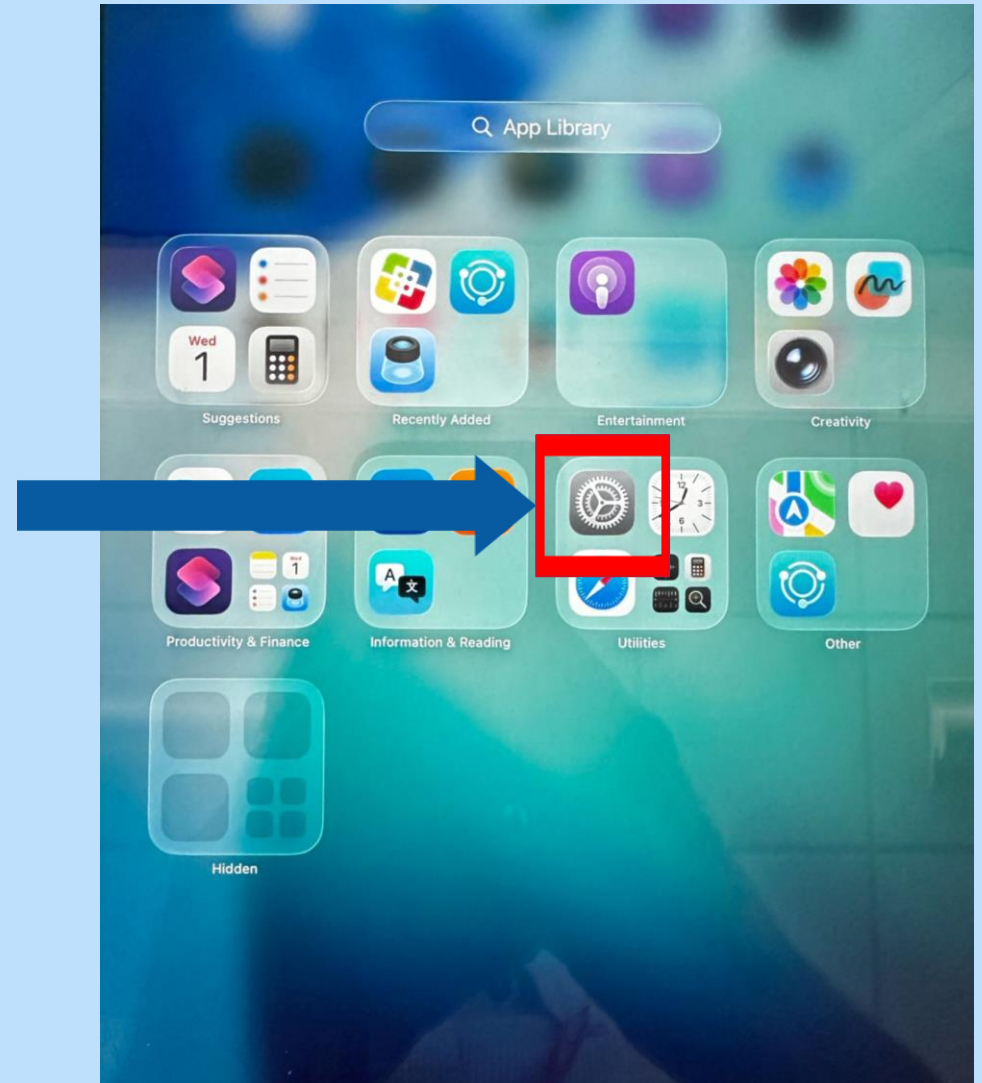




28. Wi-Fi Connection

Swipe to the right of the screen to view the App Library

Open **Settings**

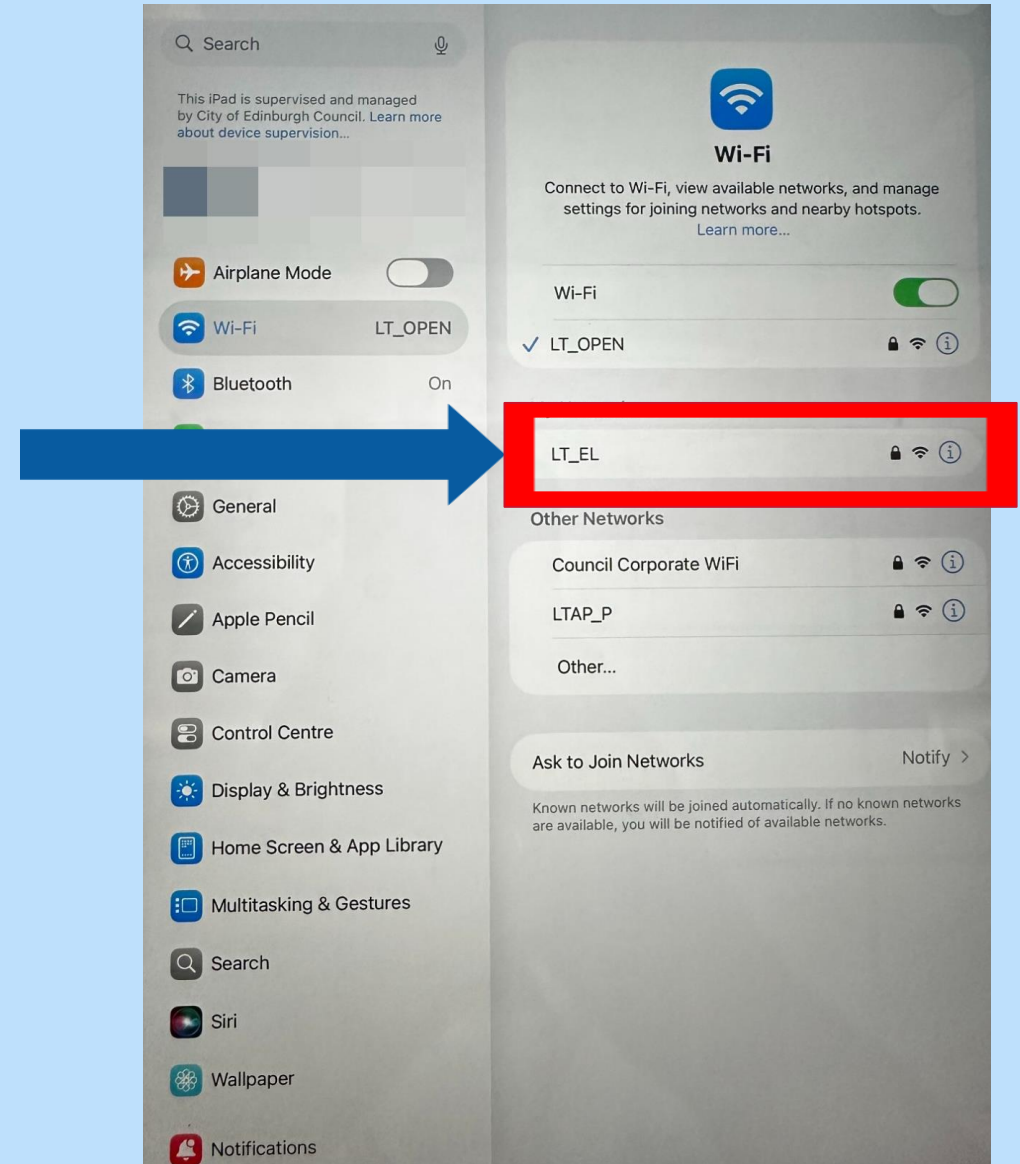




29. Switching from LT-Open to LT_EL

Select **Wi-Fi** from the left-hand menu

Tap **LT_EL** from **NETWORKS** options

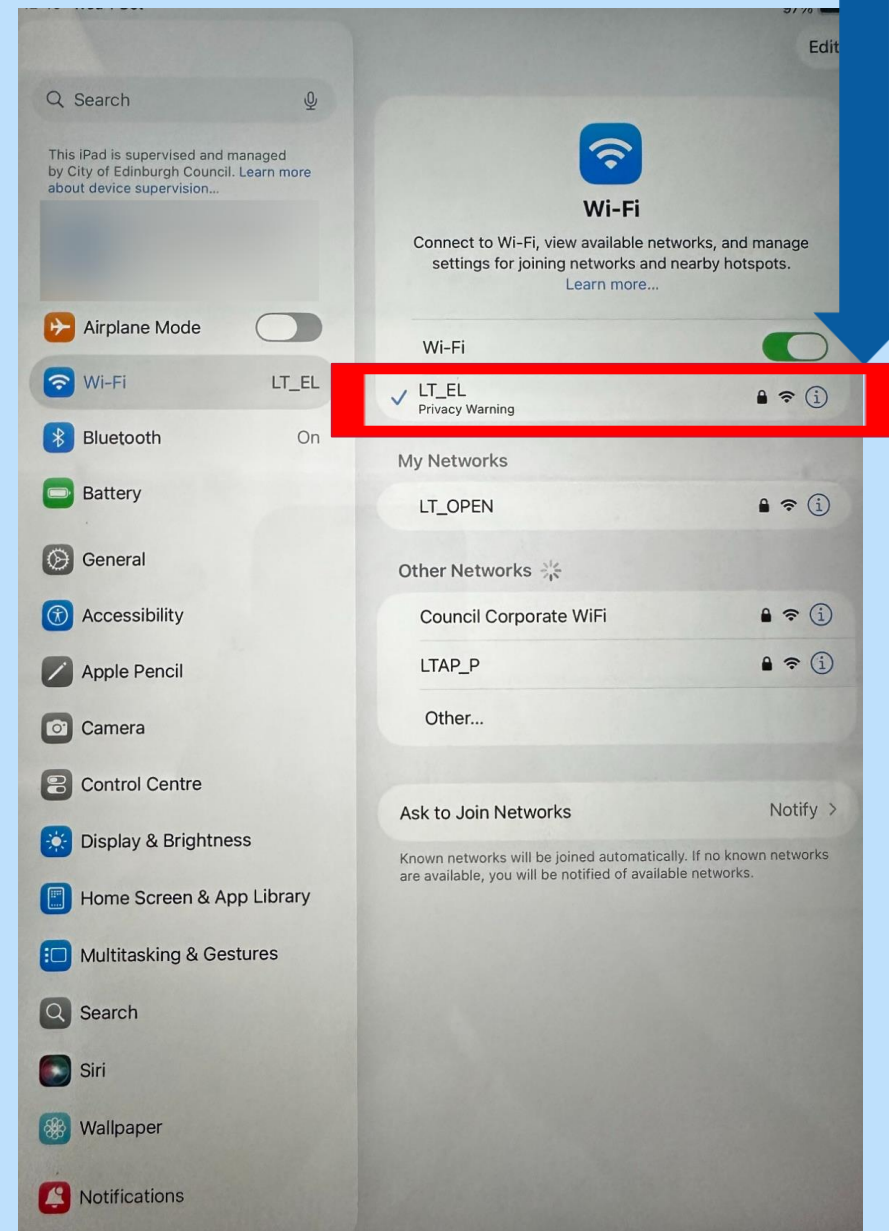




30. Wi-Fi Connection

After a few minutes your iPad will automatically join the **LT_EL Wi-Fi**

The **blue** tick confirms you have connected.



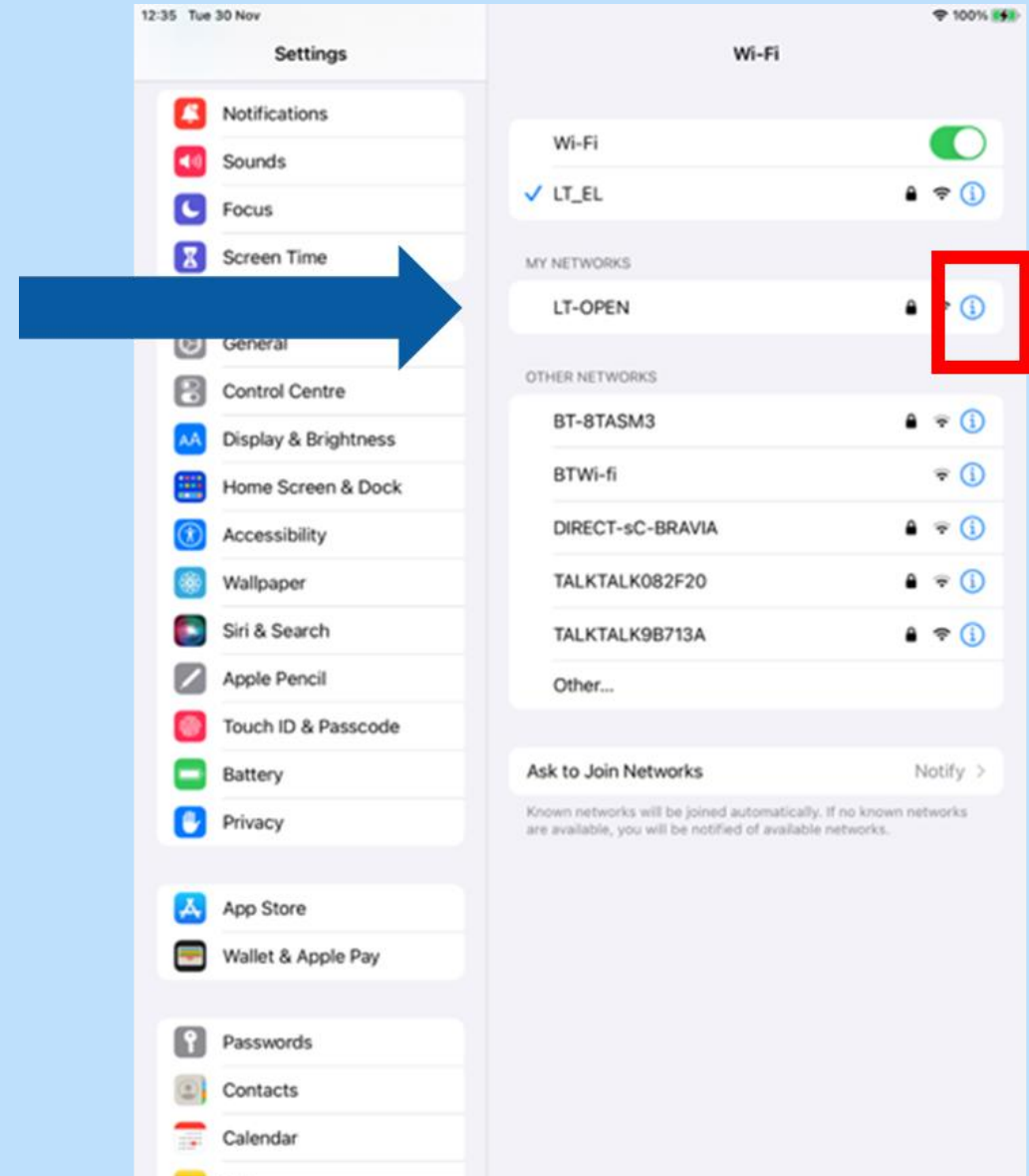


31. Wi-Fi Connection

Tap on the **blue**  next to LT-OPEN

Tap **Forget this Network**

Tap **Forget**



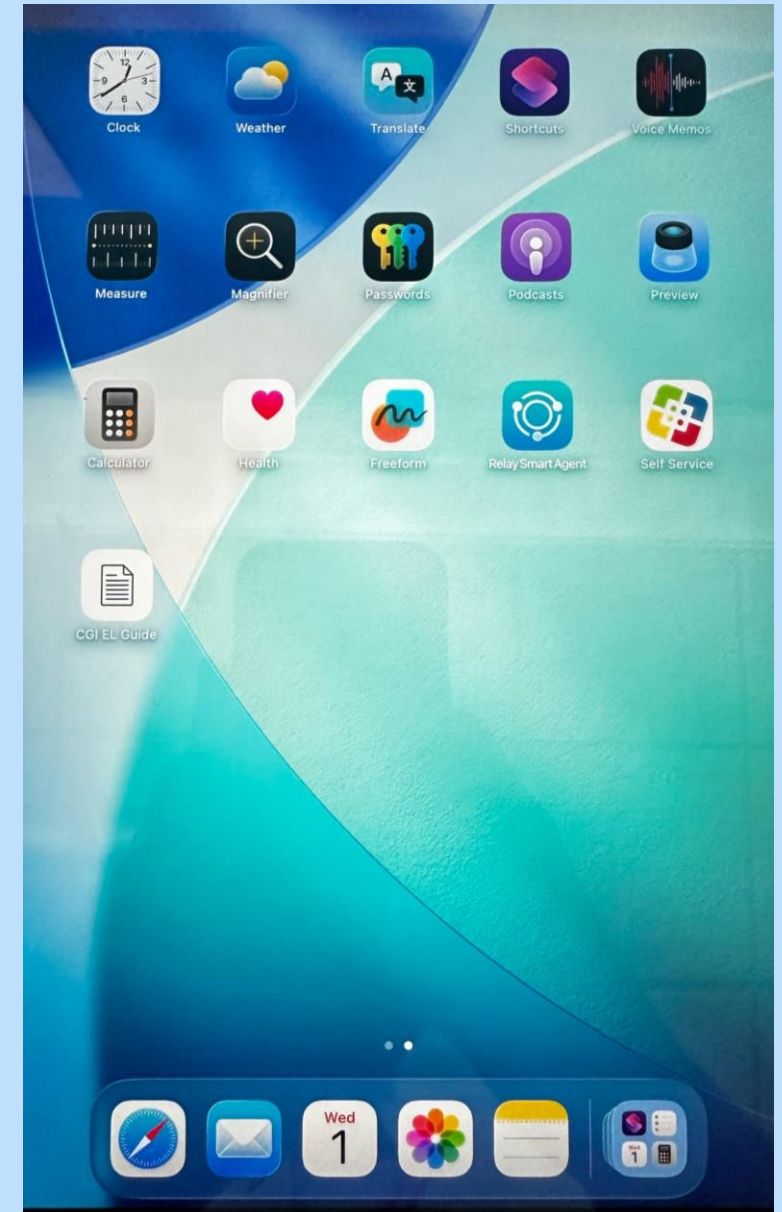


32. Set-Up Complete

You can now return to the homepage.

Set-up of your new iPad is complete!

Your teacher will tell you which apps you require from the Self Service app.



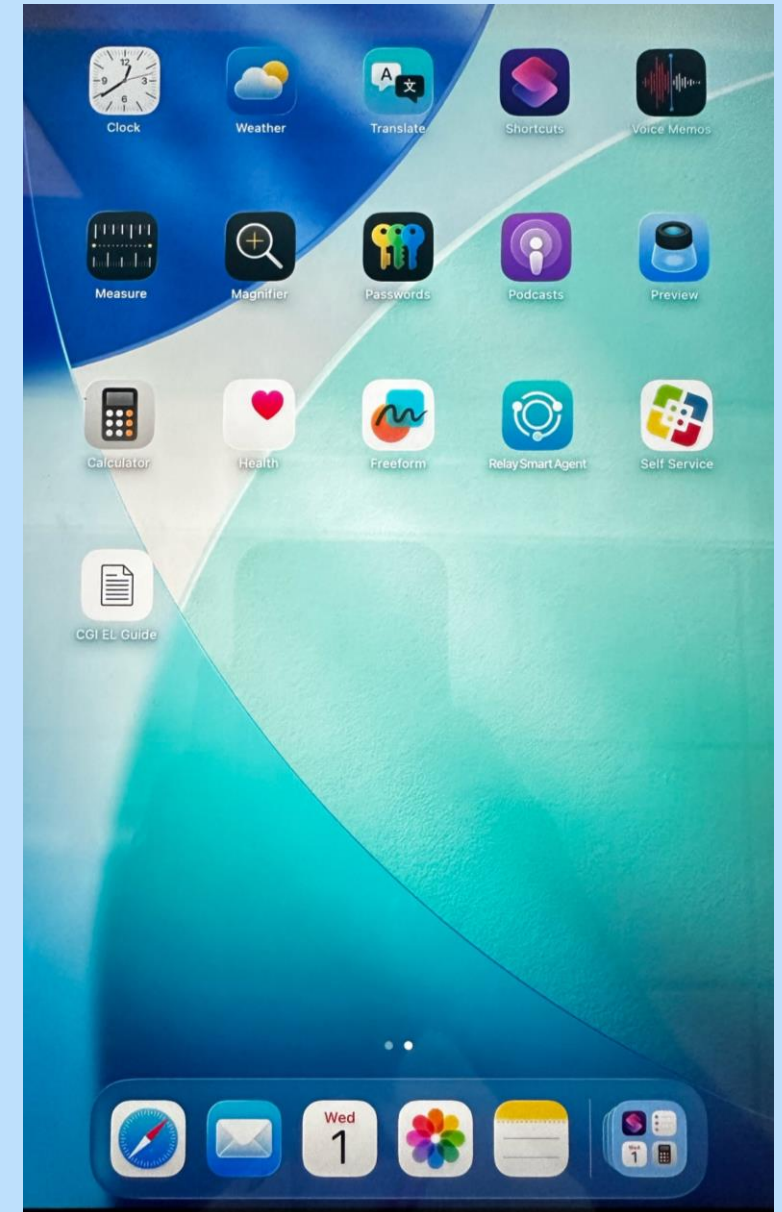


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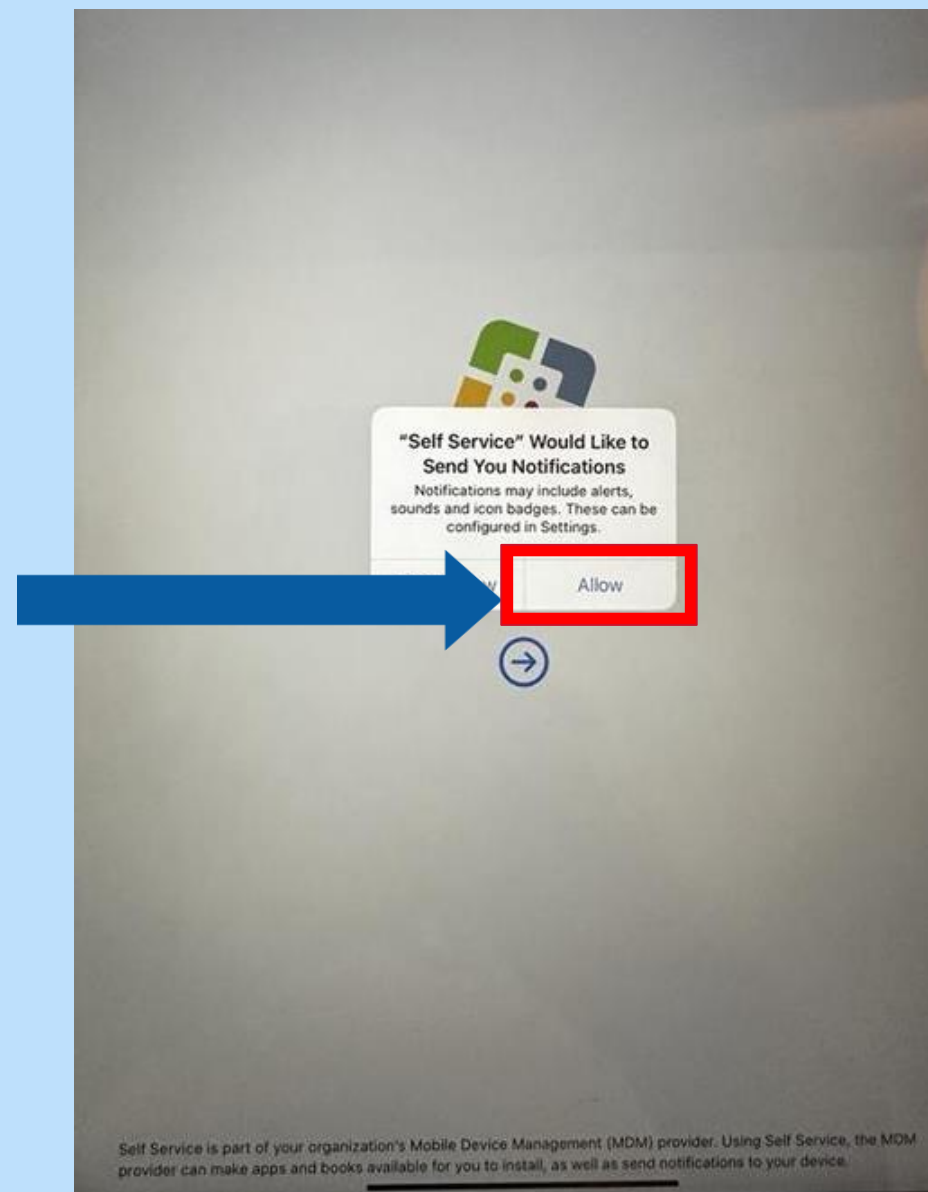
Your teacher will tell you which apps you require from the Self Service app.





33. Self Service

Before downloading apps from the Self Service portal, choose **Allow** when asked about notifications





Apps to Download

- Teams
- OneNote
- Outlook
- OneDrive